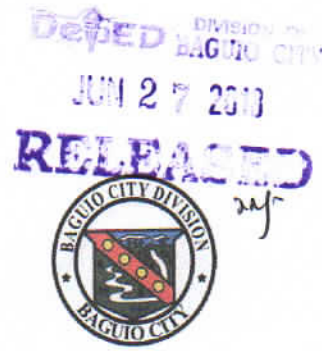




DIVISION MEMORANDUM
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City
Tel. No.: 442-7819 Fax: (074) 442-7819



DIVISION MEMORANDUM

No.: 234, Series of 2018

Date : June 25, 2018

**To : Public Schools District Supervisors
School Heads (Public Schools)**

01. This is to inform the field that there will be a Division Seminar-Workshop on Assessment in Science and Mathematics on July 6-7, 2018 (Friday & Saturday); 8:00 AM -5:00 PM at the Manuel L. Quezon Elementary School.
02. The activity aims to :
 - a. update /enrich the elementary Master Teachers' and School Heads ' knowledge on the process and skills in the preparation of summative written assessment in Science and Mathematics
 - b. prepare test questions and make use of test results for the improvement of instruction.
03. Participants to this activity are the 82 Public School Master Teachers and **45 School Heads (AM only on July 6)** in the Elementary level.
04. Participants are to bring with them the following:
 - a. copy of the test questions for the first quarter in all levels (Grades 1-6)
 - b. Curriculum guide in Science and Mathematics
 - c. references
10. Participants are entitled to a Compensatory Time off for non-teaching personnel and service credits for teachers on July 7, 2018 (Saturday).
05. Immediate dissemination of this memorandum is earnestly desired.


FEDERICO P. MARTIN, Ed.D., CESO V
Schools Division Superintendent