



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY

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RECEIVED
DIVISION OF BAGUIO CITY
JUN 27 2018
RELEASED

Office of the Superintendent

Division Memorandum Number 235 s.2018

**SUBMISSION OF 2018 INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN (IPDP) OF SCHOOL HEADS
AND SDO -PERSONNEL**

TO: CHIEF-SGOD
CHIEF- CID
PSDSs
Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to Regional Memorandum number 169, s. 2018, all Division Office Personnel are enjoined to submit their 2018 Individual Professional Development Plan (IPDP) for proper tracking of the professional needs of personnel in the department.
2. The IPDP is based from the core competencies required in the part IV of the RPMS Cycle. The plan shall be consolidated by respective heads before submission to SGOD Office through the HRD Section.
3. Schools Heads are advised to submit to their respective PSDSs, while DO personnel will submit to immediate heads. (Please disregard if submitted)
4. Date of submission of schools to PSDSs will be on **June 29, 2018**, whereas submission of consolidated plan to HRD is on **July 2, 2018**.
5. Please see attached consolidation format.
6. Immediate dissemination and compliance to this memorandum is desired.


FEDERICO B. MARTIN, EdD, C. EdD., CESO V
Schools Division Superintendent 



June 1, 2018

REGIONAL MEMORANDUM

No. 169-2018




DEPED-CAR Time: _____

SUBMISSION OF THE 2018 INDIVIDUAL PROFESSIONAL DEVELOPMENT Plan (IPDP)

To; Schools Division Superintendents
Chiefs of Divisions/Unit Heads
All others concerned

1. In line with the implementation of the Results-Based Performance Management System and to properly address the professional needs of the staff & personnel of the Department, the following are enjoined to submit their 2018 Individual Professional Development Plan (IPDP) :
 - a) All Regional Office Personnel
 - b) Division Office Personnel (Chiefs of SGOD & CID, EPS, SEPS, EPS II, PSDS and School Heads)
2. Individual Professional Development Plan (IPDP) shall be based from the core competencies required in the RPMS following the attached format. Results of the IPDP will be consolidated per Division and shall serve as inputs to the Learning and Development Plan to be addressed by the Schools Division Office/Regional Office.
3. The consolidated IPDP shall be submitted at the Regional Office c/o HRDD or email at hrdd.depedcar@gmail.com on or before June 25, 2019.
4. For compliance


MAY B. ECLAR, PhD., CESO V
Regional Director