



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



02 2018
RELEASED
2018

DIVISION MEMORANDUM


No. 244, S. 2018

TO : **SGOD and CID CHIEFS**
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
UNIT/SECTION HEADS and SCHOOL HEADS
ALL OTHERS CONCERNED

SUBJECT : **SUBMISSION OF NOMINEES FOR THE 2018 SEARCH FOR THE MOST OUTSTANDING NON-TEACHING PERSONNEL**

DATE : **June 28, 2018**

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1. Relative to the 2018 Search for the Most Outstanding Teaching and Non-Teaching Personnel, the following are encouraged to submit their respective nominees for the **Non-Teaching Personnel (Level I & II)** on or before **July 4, 2018** at the Division Office (*HR-Personnel Section*).
 - School Governance and Operations Division
 - Curriculum Implementation Division
 - Office of the Schools Division Superintendent
 - Public Elementary and Secondary Districts
 2. Submission of Mode of Verifications (MOVs) of the nominees will be on or before **July 13, 2018**.
 3. For information, guidance and strict compliance.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent 