

Republic of the Philippines
DEPARTMENT OF EDUCATION
Schools Division Office
Division of Baguio City
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education Division of Baguio City in the CSC website:

FEDERICO P. MARTIN, Ed.D. C. Ed., CESO V

Schools Division Superintendent
(Head of Agency)

Date: June 5, 2018

No. of position	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Training	Eligibility	
1	Master Teacher II	OSEC-DECSB-MTCHR2-90159-1998	SG-19	505,188.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in Education, and 24 units for a Master's degree in education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	4 hours of relevant training	PBET, Teacher	Lucsban District
1	Teacher III (Senior High School)	OSEC-DECSB-TCH3-90599-2016 Academic Track	SG-13	290,888.00	Bachelor's degree with a major in the relevant strand/subject, or any bachelor's degree plus at least 12 units towards Master's degree in relevant strand/subject	1 year of relevant teaching/industry work experience	4 hours of training relevant to the subject area of specialization	RA 1080 (Teacher)	BCNHS
1	Teacher I (Senior High School)	OSEC-DECSB-TCH1-90378-2016 Academic Track	SG-11	242,148.00	Bachelor's degree with a major in the relevant strand/subject, or any bachelor's degree plus at least 15 units of specialization in the relevant strand/subject	None required	None required	RA 1080 (Teacher)	BCNHS
1	Teacher I	OSEC-DECSB-TCH1-90096-2016	SG-11	242,148.00	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	PBET, Teacher	Dominican Mirador NHS
1	Administrative Assistant II	OSEC-DECSB-ADAS2-90073-2016	SG-8	195,384.00	Completion of 2 years studies in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-professional First Level Eligibility)	SDO Baguio

***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law**

Requirements: *** (Reckoning date to be appraised should be on your last promotion)

* 1 folder for the original and 4 folders photocopies of the following:

- *Application letter
- * Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph
- *Performance Rating for the last three rating periods (SY 2017-2018, 2016-2017 & 2015-2016) with numerical value
- *Service Record
- *Certificate of Employment
- * Certificate of eligibility/rating/license
- *Outstanding accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)
- *Transcript of Records
- *Certificate of Trainings and seminars attended relevant to the position applied for.
- *and other pertinent documents with table of contents and proper tabbings.

* Application letter shall be filed at the DepEd-CAR, SDO of Baguio City on or before **July 23, 2018**.

**Applications with incomplete documents shall not be entertained.

DATE OF PUBLICATION:

JUL 13 2018