



**Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY**



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Office of the Superintendent
Division Memorandum Number ____s.2018

SCHEDULE OF ACTIVITIES and TWG FOR THE CONDUCT OF 2018 SEARCH FOR BEST PERFORMING EMPLOYEES AND SCHOOLS (PUBLIC AND PRIVATE)

To: Division Chiefs
AO- Personnel Division
PSDSs
School Heads (Public and Private)
All Others Concerned

1. In line with the on-going search for Best Performing Employees and Schools for public and private schools, this is to inform the field and the personnel concerned of the following compositions of assessment team and TWGs:

1. Assessment Team

Category	Assessors
1. Teachers	Armi Fiangaan, Marilyn Api-it, Marlon Angaga, Nixon Elahe, Liza Polled
2. Schools	Marina Tabangcura, Asuncion Saguid, Annie Caguioa, Remy Quiño, Atty. Anette Doyaoen
3. Non-Teaching Level 1 and 2	Belen Tomin, Rhodelia, Balanon, Lilibeth Degsi
4. Supervisor and School Heads	Juliet Sannad, Maryjane Malihod, Francisco Copsiyan, Julia Ladiong, Niño Tibangay
5. On the spot awardees	SDS Federico Martin, Arthur Tiongan, Harris Dizon and PRAISE regular members

2. Technical Working Group

Chairperson: Jovelyn Balantin
Members: Ma. Louella Moncada
Elaine Cabuag
Christorey Simangan
Kaju Luisa Fedcheck
Olivia Gomez
Christopher Oliva
Josef Oliveros

2. All employees concerned and nominees shall take heed to this PRAISE Activities schedule:


A. PUBLIC SCHOOLS

Activities	Date/Venue	Participants/Persons Involved
Reporting of sub-committee on agreements to PRAISE	August 15, 9:00 A.M. DO Conference Hall	PRAISE regular members Subcommittee members
Assessment of nominee documents	August 16-17, 8:00 to 5:00 P.M. DO Conference Hall	Subcommittee in-charge
Validation of documents	August 20-25	Subcommittee in-charge
Reporting of assessment results to PRAISE	August 28	Subcommittee in-charge
Meeting of PRAISE members	September 4 (initial) DO Conference Hall September 17 (final)	PRAISE regular members Subcommittee members School Heads/ Immediate Heads of nominees Private School Representatives

B. PRIVATE SCHOOLS

Activities	Date/Venue	Participants/Persons Involved
Submission of Nominees and their documents	September 4	
Assessment of nominee documents	September 10- 11	PRAISE regular members Subcommittee members
Validation of documents	September 12-15	Subcommittee in-charge

3. Private School Administrators are directed to disseminate and provide technical assistance to the nominees.
4. Immediate dissemination and compliance to this memorandum is desired.


FEDERICO P. MARTIN, EdD., CE.d.D, CESO V
Schools Division Superintendent

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