



Republic of the Philippines

CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICE

City Government of Baguio

AUG 17 2018
DIVISION OF BAGUIO CITY

15 August 2018

FEDERICO P. MARTIN, Ed.D.CESO V

Schools Division Superintendent

Military Cut-Off, Baguio City

Sir;

Our warmest Greetings from the City Government of Baguio!

Please be informed that the City Environment and Parks Management Office (CEPMO) is conducting series of Environmental Education Campaign (EEC) in various elementary schools in Baguio City.


Relative to this, may we request your good office if you could accommodate us on the following schedule of EEC activities:

DATE & TIME	SCHOOL/Venue	PARTICIPANTS
Sept. 12, 2018/9:30-11:00am	Doña Josefa Elementary School/School hall	90 participants from Teachers and Pupils
Sept. 19, 2018/9:30-11:00am	Baguio Central School/School hall	90 participants from Teachers and Pupils
Sept. 26, 2018/9:30-11:00am	Don Mariano Marcos Elementary School/School hall	90 participants from Teachers and Pupils
Oct. 03, 2018/9:30-11:00am	Brookspoint Elementary School/School hall	90 participants from Teachers and Pupils
Oct. 10, 2018/9:30-11:00am	Pinsao Elementary School /School hall	90 participants from Teachers and Pupils

We request further if we could have a maximum audience of 90 participants coming from the faculty and pupils for one and a half hour advocacy.

Looking forward for your prompt response as we take this opportunity to thank the schools for your commitment and support for the sustenance of the City's Environment.


CORDELIA C. LACSAMANA
Department Head II – CEPMO

To: All School Administrators, Principals & Teachers In-Charge
(Elementary & Secondary)
FOR YOUR INFORMATION & APPROPRIATE ACTION

FEDERICO P. MARTIN, Ed.D, CESO VI
Schools Division Superintendent