



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off Road, Baguio City



08 2018  
RELEASED  
217

**DIVISION MEMORANDUM**

No. 310, s. 2018


**TO : ELEMENTARY AND SECONDARY SCHOOL HEADS  
ADMINISTRATIVE OFFICERS  
UNIT/SECTION HEADS  
ALL SEF PAID PERSONNEL  
ALL OTHERS CONCERNED**

**FROM : FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

**SUBJECT : EMERGENCY MEETING OF ALL SEF PAID PERSONNEL**

**DATE : AUGUST 06, 2018**

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1. Please be informed that there will be an emergency meeting of all SEF Paid Personnel tomorrow, **August 7, 2018**, 10:00 in the morning at the Division Conference Hall, 3<sup>rd</sup> Floor.
  2. Agenda:
    - a. LGU-BEAI concerns
    - b. Other matters
  3. Immediate dissemination of and strict compliance to this memorandum is directed.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent