



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 CORDILLERA ADMINISTRATIVE REGION
 DIVISION OF BAGUIO CITY
 #82 Military Cut-off Road, Baguio City, 2600



REC-23231
 RECEIVED
 ref

Website: www.depedpines.com | Email: depedbaguiocity@gmail.com
 Telefax: 442-7819

Office of the Superintendent
 Division Memorandum Number 349s.2018

LAUNCHING OF THE DIVISION UNIFIED HUMAN RESOURCE MANAGEMENT DEVELOPMENT (HRMD) PLAN

TO: Division Chiefs
 AO- Personnel Division and Schools
 PSDSs
 All Others Concerned

1. The DepEd-Cordillera Administrative Region (CAR) through the Human Resource Development Division (HRDD) initiated the conduct of a modular course that led to the formulation of the Human Resource Management Development (HRMD) Master Plan for each of the Division in CAR. The master plan will serve as a tool for identifying learning needs and intervention programs for every employee in the region and across divisions.
2. For the needs of DepEd- Baguio, the Human Resource Development (HRD) Section facilitated the creation a three- year HRMD Plan in collaboration with Curriculum Implementation Division (CID) and the Personnel Division as a result of the Division wide HR assessment conducted at the first quarter of 2018. This shall be the basis of In- Service Trainings and LAC Sessions for the next three years.
3. Relative to this, a launching activity will be held on **September 3, 2018, 9:00 A.M.-4:00 P.M.** at DO Training Center. Other objectives are the following:
 1. Present the Unified HRMD Plan
 2. Orient the participants on the result of the HRMD Planning
 3. Conduct workshop on District Level HRMD Planning
4. Participants to the activity are:

Participants	No. of pax
SDS and ASDS	2
Division Chiefs	2
AO- Personnel Division and Schools	3
HRMO	1
PSDSs	10
EPSs	10
School Heads	68
SGOD-SMME and HRD	4
Total	100

5. Meals and other operational expenses shall be charged to Division MOOE.
6. Immediate dissemination and compliance to this memorandum is desired.


FEDERICO P. MARTIN, EdD., CE.d.D, CESO V
 Schools Division Superintendent