



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



OFFICE MEMORANDUM
No. 15 , s. 2018

PRESENTATION OF QUALITY MANUAL FROM OSDS CID, AND SGOD UNIT HEADS

To : Division Chiefs
Administrative Officer V
Schools Governance and Operations Division Unit Heads
Office of the Schools Division Superintendent Unit Heads
All Others Concerned

1. As a follow-up to the Total Quality Management Phase 2 training-workshop which is Documentation System for ISO 9001:2015, a meeting will be held at the SDO Mini-Conference Hall on August 23, 2018, 9 a.m.

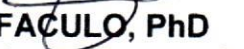
2. The agenda are as follows:

- a. Presentation of Procedure Manuals (PMs) and Work Instruction Manuals (WIMs) by the Unit Heads
- b. QMR Monitoring of Output
- c. Terms of Reference Presentation

3. Immediate dissemination of this Memorandum is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V

For the Schools Division Superintendent:


SORAYA T. FACULO, PhD
OIC- Asst. Schools Division Superintendent