



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



**REGIONAL MEMORANDUM**

No. 243.2018

DEPED CAR  
JUL 31 2018  
Time: \_\_\_\_\_

July 30, 2018  
RECEIVED  
AUG 01 2018  
DEPED DIVISION OFFICE BAGUIO CITY

To : Schools Division Superintendents  
Directors/Administrators of Private Schools offering SHS Program  
SUCs Senior High School Coordinators/Principals  
All others concerned

**TRACKING AND RECOGNITION OF SENIOR HIGH SCHOOL (SHS) PROGRAMS OFFERED STARTING SCHOOL YEAR 2015-2016**

1. Relative to Regional Memorandum No. 346, s. 2017, *Renewal of Senior High School (SHS) Provisional Permit and Application of Government Recognition of Private Schools Offering SHS Programs*, there is a need to track all SHS programs/courses/strands/specializations offered by the private schools and SUCs in the region starting school year 2015 – 2016 prior to the recognition of said programs.
2. In this regard, all school administrators/principals/SHS coordinators are required to accomplish the attached template in relation to their school's implementation of the SHS Program.
3. Further, kindly email the accomplished template together with the scanned copy/ies of SHS Provisional Permits issued to your school to [quad.depedcar@gmail.com](mailto:quad.depedcar@gmail.com).
4. For more details, you may contact the Quality Assurance Division of DepED Regional Office at 422 – 5187.
5. Immediate dissemination and compliance of this memorandum is desired.

*MAY B. ECLAR, Ph.D., CESO V*  
Regional Director

To: All School Administrators, Principals & Teachers In-Charge  
(Elementary & Secondary)  
FOR YOUR INFORMATION & APPROPRIATE ACTION  
**FEDERICO P. MARTIN, Ed.D, CESO VI**  
Schools Division Superintendent

DEPED CAR  
AUG 01 2018  
TIME: 3:15

QAD/ALP/mab

*clo S. Coahillo*

**Contact Numbers (Area Code: 074):**

Office of the Regional Director 422-1318  
Fax 422-4074  
Office of the ARD 422-9590  
ICT Unit 422-1318  
Public Affairs Unit 422-1318  
Legal Unit 423-2214

Administrative Division 422-1804  
Cash Section 423-2215  
Payroll Section 424-3993  
Records Section 423-2213  
Supply Section 422-2198  
General Services Unit 422-1804

CLMD 422-7096  
LRMDS 422-0615  
ESSD 423-2218  
Finance Division 422-5155  
FTAD 424-5187

HRDD 422-9590  
NEAP-R 422-5500  
PPRD 422-9590  
QUAD 422-5187  
COA 422-7434

**TRACKING OF SHS PROGRAMS OFFERED STARTING SY 2015 – 2016**

Name of School :  
 School Address :  
 Name of School Head :  
 Contact No. :  
 Email Address :

SHS PROVISIONAL PERMITS <i>(Indicate Permit No.)</i>	TRACK/STRANDS		SCHOOL YEAR THE TRACK/STRAND WAS OFFERED	YEAR OF GRADUATION	NO .OF GRADUATES	REMARKS
Ex. SHS - P - Ba - 003, s. 2015	Academic:	HUMSS	2016	2018	50	GRADUATES WILL BE BY 2019
		ABM	2017		N/A	
	TVL:	Cookery NC II	2016	2018	20	NO ENROLEES
		Bread and Pastry NC II	NOT OFFERED		0	

Note: Kindly accomplish this form/template following the sample format:

- > Font - Times New Roman
- > Font Size - 10
- > Paper Size - Long Bond (8.5" x 13")
- > Margin - 1" on all sides