



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
DIVISION OF BAGUIO CITY

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Office of the Superintendent

Division Memorandum Number **371**, s.2018

**FINAL SCHEDULE, VENUE AND OTHER INSTRUCTIONS ON THE CONDUCT OF  
DIVISION RPMS MANUAL ROLLOUT**

TO: CID and SGOD Chiefs  
District Supervisors  
Schools Heads  
All others concerned

1. Relative to the announced conduct of Division Rollout on RPMS, (Division Memoranda Nos. 316 and 356), this is to inform the field that due to the scheduled activity of the Regional Office on the 2018 Regional Forum on the Implementation of Sustainable Development Goals (Regional Memorandum 263, s. 2018) on September 12-14, 2018, where participants are School Heads, the rollout shall be moved on an earlier date. Instead of September 10-12, the first day shall commence on **September 9 at 2:00 P.M** and shall end on September 11.
2. The venue will be at **Azalea Residences, No. 7, Leonard Wood Road** instead of Gestdan Centrum, Bokawkan Road.
3. Further, this is to reiterate that participants are requested to bring a copy of the **New RPMS Manual** and at least **one laptop per district**.
4. School Heads and facilitators shall be entitled to a one (1) day compensatory overtime credit (COC) on September 9 (Sunday) and one (1) day service credit for the Master Teachers.
5. Immediate dissemination of this memorandum is desired.

  
FEDERICO P. MARTIN, EdD., CESO V  
Schools Division Superintendent