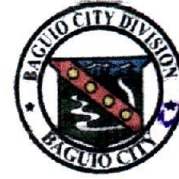




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off Road, Baguio City



**DIVISION MEMORANDUM**


No. 445, S. 2018

**TO : SGOD and CID Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Unit/Section Heads  
All Others Concerned**

**SUBJECT : DIVISION FIELD STAFF MEETING**

**DATE : September 28, 2018**

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1. This is to announce to the field that there will be a DIVISION FIELD STAFF MEETING on **September 28, 2018 at 9:00** in the morning at **Manuel L. Quezon Elementary School**.
  2. Agenda to be discussed:
    - a. GFAL
    - b. Updates from Regional Mancom
      - b.1 Revisit Transfer of Teachers
    - c. Significant updates from CID
    - d. Significant updates from SGOD
    - e. Significant updates from Admin/Personnel/Accounting Unit
      - e.1 Ranking for Published New Items
  3. All School Heads are required to attend the meeting. In case of absence due to a valid reason, the concerned School Head should send an authorized representative.
  4. For information, guidance and strict compliance.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent