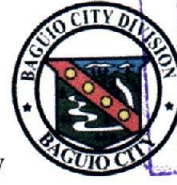




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut Off Road Baguio City



DIVISION MEMORANDUM

No. 451, s. 2018

**Supreme Pupil Government (SPG) Leadership Training
for School Year 2018-2019**

To: **Public Elementary and Secondary School Heads
Supreme Pupil Government Advisers
Supreme Pupil Government Presidents**

1. The Youth Formation Coordinators (YFCs) will be conducting a two-day leadership training for student leaders and advisers on the **September 29-30, 2018 (7:30 am onwards)** at the Division Office Conference Hall.
2. The training generally aims to capacitate all SPG advisers and student leaders on how to handle the organization. Specifically, it aims to discuss: the synchronized Constitution and By-Laws; duties and responsibilities of every member in the organization; how to come up with an action plan & project proposal and criteria for the *Beggang ti Bag-iw*: Search for Outstanding Youth Organization.
3. All public elementary schools are encouraged to send their Student Government Adviser and newly elected Student Government Presidents. Also, participants are required to confirm their attendance through this link: **tinyurl.com/SPG2018LEADERSHIP**.
4. Training expenses will be charged against the Special Education Fund (SEF) subject to usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum to all concerned is desired.

FEDERICO P. MARTIN, EdD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

ROBERTOR GONZALES
Administrative Officer V
Officer-In-Charge
Office of the Schools Division Superintendent