



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Division of Baguio City
LUCBAN DISTRICT



DIVISION MEMORANDUM No. 457, s. 2018

**To: Public Schools District Supervisor
Public Elementary School Heads
Private Elementary School Heads
Sports Coordinators
Coaches, Co-coaches, Trainers, Chaperons**

Subject: TRAINING OF LUCBAN DISTRICT-ELEMENTARY ATHLETES FOR THE PALARONG LUNGSOD 2018

Date: September 26, 2018

1. Relative to the conduct of Palarong Lungsod 2018 which is tentatively scheduled on **October 10-12**, the Lucban District- Elementary athletes shall undergo rigid training on **September 27 up to the opening of the Palarong Lungsod**. Training will start from **1:00 to 5:00 PM during weekdays and whole day during Saturdays**.
2. All athletes involved in this activity shall be excused from their classes and shall be given **Flexible Learning Option (FOL)** by the class adviser/subject teachers. Teachers shall also be guided by provisions of **Division Memo. 09, 2018** entitled "**Computation of Grades of Pupils Participating in Contests**".
3. Teachers who will be conducting their practices during Saturdays shall be entitled to service credits.
4. Teachers shall strictly observe the "**No Coach, No Practice Policy**".
5. School heads are advised to make necessary contingency plans for teachers who are involved in this activity so as not to disrupt classes.
6. Immediate dissemination of this memorandum is desired.

For:

FEDERICO P. MARTIN Ed.D., C.Ed.D.,CESO V
Schools Division Superintendent


ROBERTO R. GONZALES
Administrative Officer V
9 / 27 / 18