Republic of the Philippines
Department of Education
Cordillera Administrative Region
**DIVISION OF BAGUIO CITY**
#82 Military Cut-Off, Baguio City

## REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit:
PR No.: 2018-08-228
Quotation No.: 2018-09-163
Date: September 4, 2018
ABC: 135,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than ___9 - 11- 2018 @ 11:00 A.m.___

**SORAYA T. FACULO, PhD.** 9. 9
OIC-Assistant School Division Superintendent
Chairman, Bids and Awards Committee

**REQUIREMENTS:**
1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**
✓ Submit RFQ together with the requirements.
✓ All entries must be typewritten or legibly written.
✓ Indicate brand and model of item offered.
✓ Delivery period within _____ Calendar Days.
✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|---|---|---|---|---|---|
| 1 | 30 | Pax | Board and lodging for 3 days (September 17-19, 2018) | | |
| | | | **\*Requirements for venue:** 1. Session Hall with 30 pax capacity 2. LCD Projector & screen 3. With strong wifi access 4. Extension cords & good quality sound system with standby sound technician 5. Triple or quad sharing (room) 6. First meal to be served is breakfast of Day 1 and last meal will be dinner on the last day of the training period. | | |
| | | | | **TOTAL** | |

Purpose: Board and lodging for 2018 CID Personnel Capability Building & Professional Development on September 17-19, 2018

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

POSTED IN PHILGEPS

_____
Signature over Printed Name

_____
Tin

_____
Date/Telephone No.

Canvassed by: