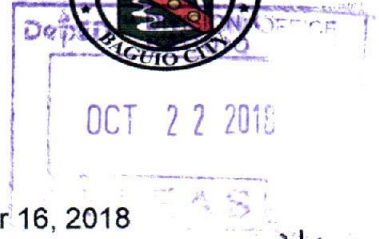




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



Division Memorandum

No. 509, S. 2018

October 16, 2018

Administration of the Teachers' English Proficiency Test (TEPT) and Process Skills Test in Science and Mathematics (PST-SM) for Grades 11 and 12 Public Schools Teachers

TO: Chiefs
Education Program Supervisors
Public Schools District Supervisors - Secondary
All Public Secondary School Heads

1. Pursuant to DepEd Memorandum No. 145, s.2018, Re: Administration of Teachers' English Proficiency Test (TEPT) and Process Skills Test in Science and Mathematics (PST-SM) for Grades 11 and 12 is schedule on November 4, 2018 (Sunday).
2. Relative to this, all Grades 11 and 12 public secondary school teachers who are handling Science and Mathematics are required to be at the Baguio City High School-Main Campus on or before 7:30 AM on the said date.
3. As per testing guidelines, the testing staff members at the Division level are the following:
 - a. Federico P. Martin, CESO V – SDS
 - b. Juliet C. Sannad, CID Chief – Division Testing Coordinator
 - c. Leonard N. Dawaton, PSDS – Chief Examiner
 - d. Brenda M. Cariño – School Head
 - e. Nora D. Dalapnas, HTVI – Room Examiner
 - f. Editha Laop, HTVI – Room Examiner
 - g. Djaizelle P. Dacay – Clerk
 - h. Maximina Lingayo – Utility
 - i. Roger Banggowoy – Security Guard
4. The teacher-examinees and testing personnel shall be given one day service credit/compensatory overtime credit as provided n DepEd Order No. 53, s.2003.
5. Please submit names of teacher-examinees (except BCHS Senior High) to CID Secretary, c/o Djaizelle Dacay on or before October ~~24~~ 24, 2018.
6. There will be an orientation of Testing Staff on October 24, 2018 at 9:00 in the morning at Division Office Conference Hall.
7. Immediate dissemination of this memorandum of all concerned is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent