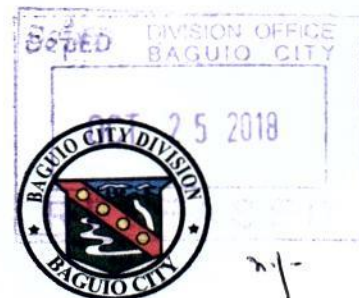




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road, Military Cut-Off, Baguio City  
Tel. No.: (074) 442-7819



**DIVISION MEMORANDUM**

No. 517, s. 2018

**NON-TEACHING PERSONNEL SECOND NATIONAL  
CONVENTION AND SEMINAR**

**To :** **Division Chiefs**  
**EPS/PSDS**  
**School Heads/Principal of Public Schools**  
**BCPSNTEA**  
**All other concerned**

01. The DepEd-PENS (Partnership of Employees and Non-Teaching Staff), a national organization of academic and non-academic non-teaching personnel will be having its second national convention on **October 26-28, 2018, at Teachers Camp Baguio City;**

02. In lieu to Division Memorandum no. 512 s. 2018, participants who will join the Baguio City Public School Non-Teaching Association (**BCPSNTEA**) are as follows;

- |                          |                       |                              |
|--------------------------|-----------------------|------------------------------|
| a. Mylene James          | g. Sharmaine Visperas | <b>m. Nadelaine Bautista</b> |
| b. Rodelia Balanon       | h. Jovelyn A. Guilas  | <b>n. Sam Bab-anga</b>       |
| c. Annabelle Ronquillo   | i. Patricia De Guzman |                              |
| d. Evelyn Gapero         | j. Gina D. Sequerra   |                              |
| e. Flordeliza Dulay, and | k. Lisa T. Badol      |                              |
| f. Generoso N. Rolusta   | l. Lesli N. Tongyofen |                              |

03. Expenses that may incur in joining the training shall be charged to MOOE and other local funds sourced out subject to usual budgeting, accounting and auditing rules and regulations.

04. For guidance and information.

**FEDERICO P. MARTIN, Ced.D.,Ed.D.,CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent