

Republic of the Philippines
DEPARTMENT OF EDUCATION
Schools Division Office
Division of Baguio City
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education Division of Baguio City in the CSC website:


FEDERICO P. MARTIN, EdD., CESO V
Schools Division Superintendent
(Head of Agency)

Date: September 27, 2018

No. of position	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Training	Eligibility	
1	Head Teacher I	OSEC-DECSB-HTEACHI-90059-2011	SG-14	317,928.00	Bachelor's degree in Secondary Education, or Bachelor's degree with 18 professional education units with appropriate field of specialization	TIC for 1 year, or teacher for 3 years	24 hours of relevant training	RA 1080 (Teacher)	Guisad Valley NHS
1	Teacher III	OSEC-DECSB-TCH3-90091-2006	SG-13	290,689.00	Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional education units	2 years relevant experience	None Required	PBET, Teacher	Rizal NHS
1	Teacher III	OSEC-DECSB-TCH3-91028-1998	SG-13	290,689.00	Bachelor of Elementary Education (BEED); or Bachelor's degree plus 18 professional education units	2 years relevant experience	None Required	PBET, Teacher	Mabini Elem. School
3	Teacher II	OSEC-DECSB-TCH2-90893-1998 TCH2-90004-2014 TCH2-90034-2009	SG-12	265,788.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in education	1 year relevant experience	None required	PBET, Teacher	Bonifacio ES Irisan ES Don Mariano ES
1	Teacher II (Senior High School)	OSEC-DECSB-TCH2-90286-2016	SG-12	265,788.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None required	None required	RA 1080 (Teacher)	BCNSHS (Stand Alone)
2	Teacher I	OSEC-DECSB-TCH1-90045-2012 TCH1-90178-2011	SG-11	242,148.00	Bachelor of Secondary Education (BSED) OR Bachelor's degree plus 18 professional units in education with appropriate major	None required	None required	PBET, Teacher	Magsaysay NHS Mil-An NHS

***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law**

Requirements: *** (Reckoning date to be appraised should be on your last promotion)

* 1 folder for the original copies and 4 folders photocopies of the following:

*Application letter

* Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph

*Performance Rating for the last three rating periods (SY 2017-2018, 2016-2017 & 2015-2016) with numerical value

*Service Record duly signed by the Administrative Officer V

*Certificate of Employment and designation or appointment or contract of service

* Certificate of eligibility/rating/license

*Outstanding accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)

*Transcript of Records

*Certificate of Trainings and seminars attended relevant to the position applied for.

*All documents to be submitted should be unused documents

*and other pertinent documents with table of contents and proper tabbings.

* Application letter shall be filed at the District Office where the vacancy exist on or before October 8, 2018.

****Applications with Incomplete documents shall not be entertained.**

DATE OF PUBLICATION: SEP 28 2018