

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

DIVISION OFFICE
BAGUIO CITY

OCT 29 2018

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

CIVIL SERVICE COMMISSION
BAGUIO FIELD OFFICE
BAGUIO CITY

RECEIVED
DATE OCT 29 2018

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MA. LOUELLA C. MONCADA
MA. LOUELLA C. MONCADA
HRMO

Date: October 29, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Compete ncy (if)	
1	Master Teacher I	OSEC-DECSB-MTCHR1-90002-2007	18	38085	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education, and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	PBET, Teacher		Baguio Central School
1	Master Teacher I	OSEC-DECSB-MTCHR1-90225-1998	18	38085	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	PBET, Teacher		Fairview Elementary School
2	*Teacher III	OSEC-DECSB-	13	24224	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	2 years relevant experience	PBET, Teacher		
2	*Teacher II	OSEC-DECSB-	12	22149	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	1 year relevant experience	PBET, Teacher		
2	*Teacher I	OSEC-DECSB-TCH1-90421-2012	11	20179	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree plus 18 professional units in education	None required	None required	PBET, Teacher		
1	Teacher III	OSEC-DECSB-TCH3-90665-2014	13	24224	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	2 years relevant experience	PBET, Teacher		ALS
1	Teacher III	OSEC-DECSB-TCH3-90032-2005	13	24224	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	2 years relevant experience	PBET, Teacher		Baguio Central School
2	*Teacher II	OSEC-DECSB-	12	22149	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	1 year relevant experience	PBET, Teacher		

2	*Teacher I	OSEC-DECSB-TCH1-90421-2012	11	20179	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree plus 18 professional units in education	None required	None required	PBET, Teacher		
1	Head Teacher III	OSEC-DECSB-HTEACH3-90133-1998	16	31765	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	24 hours of relevant training	HT for 2 yrs; or TIC for 2 yrs; or Teacher for 5 yrs.	RA 1080 (Teacher)		Sto. Tomas Elem. School
1	*Head Teacher II	OSEC-DECSB-	15	29010	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	24 hours of relevant training	HT for 1 yr; or TIC for 1 yr.; or Teacher for 4 yrs.	RA 1080 (Teacher)		
1	*Head Teacher I	OSEC-DECSB-	14	26494	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 yr.; or Teacher for 3 yrs.	RA 1080 (Teacher)		
1	Teacher III (Senior High School)	OSEC-DECSB-TCH3-90617-2016	13	24224	Bachelor's degree with a major in the relevant strand/subject, or any Bachelor's degree plus at least 12 units towards Master's degree in relevant strand/subject	4 hours of training relevant to the subject area of specialization	1 year of relevant teaching/industry work experience	RA (1080) Teacher		BCNHS (**Preferably Math major)
1	*Teacher II (Senior High School)	OSEC-DECSB-	12	22149	Bachelor's degree with a major in the relevant strand/subject, or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None required	None required	RA (1080) Teacher		
1	*Teacher I (Senior High School)	OSEC-DECSB-	11	20179	Bachelor's degree with a major in the relevant strand/subject, or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	RA (1080) Teacher		
1	Teacher I	OSEC-DECSB-TCH1-90223-2002	11	20179	Bachelor's degree in Secondary Education (BSED); or Bachelor's degree plus 18 professional units in education	None required	None required	PBET, Teacher		San Vicente NHS

*** ANTICIPATED VACANCY**

*****This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law****

Requirements: * (Reckoning date to be appraised should be on your last promotion)**

* 1 folder for the original copies and 4 folders photocopies of the following:

- *Application letter
- * Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph
- *Performance Rating for the last rating period with numerical value
- *Service Record duly signed by the Administrative Officer V
- *Certificate of Employment and designation or appointment or contract of service
- * Certificate of eligibility/rating/license
- *Outstanding accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)
- *Transcript of Records
- *Certificate of Trainings and seminars attended relevant to the position applied for.
- *All documents to be submitted should be unused documents
- *and other pertinent documents with table of contents and proper tabbings.

* Application letter shall be filed at the District Office where the vacancy exist on or before **November 9, 2018**.

****Applications with Incomplete documents shall not be entertained.**