



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:  
Address:  
Telephone No.:

e-Mail:  
Date received by the Supplier:

Requesting Unit:  
PR No.: 2018-10-288  
Quotation No.: 2018-10-183  
Date: October 2, 2018  
ABC: Php 108,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 10-12-2018 @ 11:00 A.M.

  
**SORAYA T. EACULO, PhD.**

OIC-Assistant School Division Superintendent  
Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

### Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN THE OFFICE

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	60	Pax	<b>October 22, 2018 (Day 1)</b> <b>AM Snack</b> -Pancit, Mineral water 350 ml <b>Lunch</b> -Fried chicken (quarter leg), Sinigang na bangus, Pinakbet, Fresh fruit (melon, sliced, medium sized), Rice <b>PM Snack</b> -Egg Sandwich, 100% Pineapple juice in can 240 ml		
2	60	Pax	<b>October 23, 2018 (Day 2)</b> <b>AM Snack</b> -Brownies – big size, Mineral water, 350 ml <b>Lunch</b> -Tinolang manok (2 pcs medium sized), Fried tilapia, Chopsuey, Banana, Rice <b>PM Snack</b> -Garlic bread, 100% Pineapple juice in can 240 ml		
3	60	Pax	<b>October 24, 2018 (Day 3)</b> <b>AM Snack</b> -Chicken Sandwich, Orange juice in can 240 ml		

			<b>Lunch</b> -Bulalo, Chicken adobo, Vegetable, Rice, Fresh fruit (medium size apple) <b>PM Snack</b> -Cinnamon roll, Mineral Water 350 ml		
			<b>**Note:</b> <i>With venue, sound system and projector;          With flowing water, coffee, sugar and          creamer for three days; With tables to          accommodate 10 pax per table for          workshop, Provision of technical          manpower in case of technical issues or          mechanical disturbance</i>		
			<b>**Venue must be with in Baguio City</b>		
				<b>TOTAL</b>	

Date of Event: October 22-24, 2018

Purpose: Meals and snacks for the Training on Gender and Development for DO Non Teaching Personnel

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

POSTED IN [illegible]

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: