



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Schools Division Office  
Baguio City



Division Memorandum

No: 527, s. 2018

### SUBMISSION OF SCHOOL'S LEVEL OF SBM IMPLEMENTATION RESULT

**TO: Public Schools District Supervisors  
All Public Elementary and Secondary School Heads**

1. Pursuant to Deped Order No. 83, s. 2012 re: Implementing Guidelines of the Revised School-Based Management Framework, Assessment Process and Tool (APAT); and as per instruction through Regional Memorandum 394, s. 2017, all elementary and secondary school heads are requested to submit the SBM level of implementation report of their schools.
2. Please be guided that the report consists of the three (3) parts containing the the numerical and descriptive equivalents as follows:
  - 2.1. **Improvement of Learning Outcomes (60%)** – consider the average of the last three (3) years. If the NAT result is not applicable, the MPS based on the General Average of all students is used for the quality.
  - 2.2. **Validated Practices Using DOD (Document Analysis-Observation-Discussion) 40%**
  - 2.3. **Total Rating** (with numerical and descriptive equivalents) =  
*SBM Tool (40%) + Improved Learning Outcomes (60%)*
3. Attached are the templates extracted from the Regional Format to be accomplished and submitted to the CID Secretaries on or before November 13, 2018. For further readings, kindly refer to Regional Memorandum 157, s. 2017.
4. Immediate dissemination of this memorandum is desired.

  
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Schools Division Superintendent 



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 CORDILLERA ADMINISTRATIVE REGION  
 Wangal, La Trinidad, Benguet



**Validated Practices Using DOD (Document Analysis - Observation - Discussion)**

SAMPLE COMPUTATION (40%)

INDICATOR	LEVEL	PERCENTAGE		SBM TOOL 40%
		N / n		
<b>A. LEADERSHIP AND GOVERNANCE</b>		N / n	30%	
1	2			
2	1			
3	2			
4	2			
5	1			
	8÷5 =	1.60	0.48	
<b>B. CURRICULUM AND INSTRUCTION</b>			30%	
1	2			
2	1			
3	1			
4	3			
5	2			
6	2			
7	1			
	12÷7=	1.71	0.51	
<b>C. ACCOUNTABILITY AND CONTINUOUS IMPROVEMENT</b>			25%	
1	2			
2	1			
3	1			
4	2			
5	2			
	8÷5=	1.6	0.4	
<b>D. MANAGEMENT OF RESOURCES</b>			15%	
1	2			
2	2			
3	2			
4	1			
5	1			
	8÷5=	1.6	0.24	
<b>TOTAL RATING</b>			1.63	0.6532

N - total rate per indicator  
 n - number of items

**DESCRIPTION OF SBM LEVEL OF PRACTICE**

The resulting level described as follows:

0.50 - 1.40 Developing  
 1.50 - 2.40 Maturing  
 2.50 - 3.40 *Advanced*



## IMPROVEMENT OF LEARNING OUTCOMES

	Level 1	Level 2	Level 3	
<b>1. ACCESSs</b>				<b>10%</b>
% increase in enrolment	0.1-4.99%	5.0 - 9.99%	10% & above	
<b>2. EFFECIENCY</b>				<b>40%</b>
A. Participation Rate	94.44 & below	94.5 - 99.44 %	99.45 & above	
B. Drop-out Rate	2.0 & above	0.1 - 1.99 %	0	
C. Failure rate	2.0 & above	0.1 - 1.99 %	0	
D. Completion Rate	94.44 & below	94.5 - 99.44 %	99.45 & above	
E. Repetition Rate	2.0 & above	0.1 - 1.99 %	0	
F. Promotion Rate	94.44 & below	94.5 - 99.44 %	99.45 & above	
<b>3. QUALITY</b>				<b>50%</b>
NAT for the last 3 years (increase)	25-50%	51-75%	76-100%	
MPS based on Gen. Ave. of students	70.5 - 80.4 %	80.5 - 90.4 %	90.5 - 100 %	

### SAMPLE COMPUTATION (60%)

<b>1. ACCESSs</b>		<b>10%</b>	Improved Learning Outcomes 60%
% increase in enrolment	1	0.1	
<b>2. EFFECIENCY</b>		<b>40%</b>	
A. Participation Rate	2		1.7 x 0.60 = 1.02
B. Drop-out Rate	1		
C. Failure rate	1		
D. Completion Rate	1		
E. Repetition Rate	2		
F. Promotion Rate	2		
	9÷6 = 1.5	0.6	
<b>3. QUALITY</b>		<b>50%</b>	
MPS based on Gen. Ave. of students	2	1	
		1.7	

TOTAL RATING

SRM TOOL (40%) + ILO (60%)

0.6532 + 1.02 = 1.6732

Maturing for