



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City
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Division Memorandum
No. 572, s. 2018

November 28, 2018

2018 DIVISION CONFERENCE ON THE STANDARDIZED ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) FOR GRADE 9

To: OIC - Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
All Public and Private Secondary School Heads

1. Pursuant to DepEd Order No. 29, s. 2017 – Policy Guidelines on the System Assessment on the K to 12 Basic Education Program, this Division, through the Bureau of Education Assessment (BEA), shall administer the National Career Assessment Examination (NCAE) for Grade 9 students in both public and private schools on December 12 and 13, 2018.
2. In view of this, the Division Office will conduct an orientation on the administration of the NCAE on Tuesday, December 10, 2018. Venue will be announced later.

AM Session (8:00 AM – 12:00 PM)	- Private Schools
PM Session (1:30 PM – 5:00 PM)	- Public Schools
3. All school heads of public and private secondary schools are requested to attend the said conference. In the event that the school head cannot attend the activity, he/she may designate the school testing coordinator/guidance counselor to represent him/her.
4. Please text the name of school and the total number of Grade 9 students as of November 28, 2018 to Ms. Djaizelle P. Dacay, CID Secretary, with cellphone number 09289602866, until December 9, 2018.
5. Immediate and wide dissemination of this memorandum to all concerned is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent

For the SDS:

ARTHUR TIONGAN
Chief Education Supervisor
School Governance and Operations Division