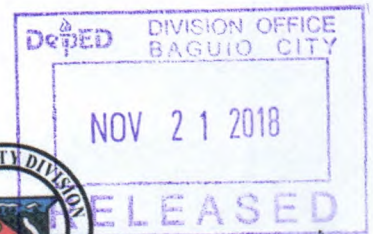




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OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
Division Memorandum No. 556, s. 2018

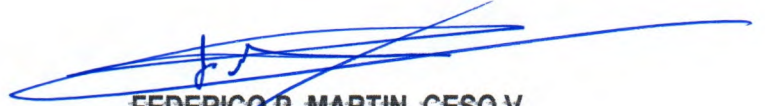
SUBMISSION OF GENDER AND DEVELOPMENT (GAD) ACCOMPLISHMENT REPORTS OF ALL PROGRAM/PROJECT OWNERS, WHETHER DEPED-FUNDED OR SEF-FUNDED, FOR CALENDAR YEAR 2018

**To: Assistant Schools Division Superintendent
Chiefs
GAD Focal Point System
Education Program Supervisors
Public Schools District Supervisors
School heads: Secondary and Elementary
Unit Heads, Division Office
All Program Owners, DepEd and SEF Funded**

Date : November 21, 2018

1. In compliance with the provisions of DepEd Order No. 32, s. 2017, re: "**Gender Responsive Basic Education Policy**," and DepEd Order No. 63, s. 2012 re: "**Guidelines on the Preparation of GAD Budgets and Submission of Accomplishment Reports**," all Projects, Activities, and Programs (PAPs) owners/implementers who conducted their approved proposals for calendar year 2018, whether DepEd-Funded or Special Education Funded (SEF), shall submit their accomplishment reports using the attached format in Enclosure 1, **on or before December 20, 2018**.
2. In our course of improving our reporting system regarding the 5 % gendered programs and projects, all programs/projects owners in the Division Office, as well as school heads with allotted MOOE's are advised to review their lists of participants on trainings/orientations/workshops and account for male and female participations to be considered in the GAD Accomplishment Reports (AR). Separate forms are to be used for SEF-Funded programs and projects, using the same format.
3. Projects such as construction of CR's, etc. shall be included in the report. Likewise, data on the number of males and females who benefited from the said projects shall be indicated under the actual result (outputs/outcomes) in column 7.
4. Accomplishment Reports from the Division Office Program/Project owners shall be submitted to **Ms. Djaizelle P. Dacay**, CID secretary.

5. Accomplishment Reports from the schools shall be collected by their PSDSs and in turn be submitted to *Ms. Brendalee C. Awingan*, Division GAD coordinator.
6. Immediate dissemination of this memorandum is desired.



FEDERICO P. MARTIN, CESO V
Schools Division Superintendent
Schools Division of Baguio City

SAMPLE GAD ACCOMPLISHMENT REPORT

Annex B

ANNUAL GENDER AND DEVELOPMENT (GAD) ACCOMPLISHMENT REPORT
FY 20__

Agency/Bureau/Office: _____
Total GAA of Agency: _____

Department (Central Office): _____

GAD Mandate/ Gender Issue	Cause of the Gender Issue	GAD Result Statement/ GAD Objective/	Relevant Agency MFO/ PAP	GAD Activity	Performance Indicators and Target	Actual Result (Outputs/ outcomes)	Total Agency Approved Budget	Actual Cost/ Expenditure	Variance/ Remarks	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
Client-focused										
						- Description of outcomes - No. of males - No. of females				
Organization-focused										
						Total No. of males and females who benefited from the program/ project/activities				
TOTAL							XXXX	XXXXX		
Prepared by: Chairperson, GAD Focal Point System				Approved by: Head of Agency				Date: Day/Mo/Year		