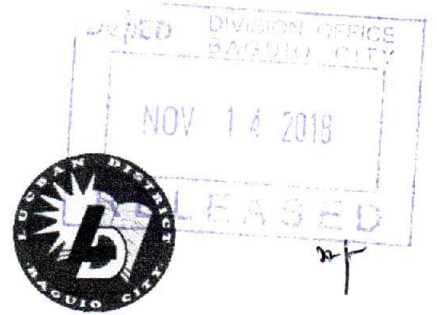




Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Division of Baguio City
LUCBAN DISTRICT



UNNUMBERED DISTRICT MEMORANDUM

To: Public Elementary School Heads
Private Elementary School Heads
School Sports Coordinators
Coaches, Co-Coaches, Trainers, Chaperons

Subject: **TRAINING OF LUCBAN DISTRICT-ELEMENTARY ATHLETES FOR THE
PALARONG LUNGSOD 2018**

Date: **November 13, 2018**

1. Relative to the conduct of Palarong Lungsod 2018 which is scheduled on **November 26-28**, the **Lucban District-Elementary athletes** shall undergo rigid training on **November 14 up to the opening of Palarong Lungsod**. Training will start from **1:00 – 5:00 during weekdays and whole day during Saturdays**.
2. All athletes involved in this activity shall be excused from their classes and shall be given **Flexible Learning Options (FLO)** by their teachers. Teachers shall also be guided by the provisions of Division Memo 09, s.2018 entitled **“Computation of Grades of Pupils Participating in Contests.”**
3. All coaches and trainers should strictly observe the **“No Coach, No Practice, No Play”** policy to ensure the safety of the athletes.
4. Teachers/Coaches who will be conducting their practices during Saturdays are entitled to service credits.
5. School heads are advised to make necessary contingency plan for teachers who are involved in this activity.
6. The full support and cooperation of all concerned is enjoined.


SANTIAGO L. BUGTONG, Ed.D.
Public Schools District Supervisor