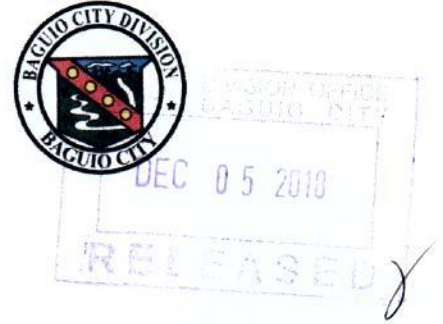




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road Extension, Baguio City
Tel. No.: 446-0275 Fax: (074) 442-7819



DIVISION MEMORANDUM

No. 588 s. 2018

TO : Public Schools District Supervisor
Elementary and Secondary School Heads
Elementary and Secondary Teachers

FROM : **FEDERICO P. MARTIN, EdD, CEEd, CESO V**
Schools Division Superintendent

SUBJECT : Approved Reclassification of Positions due to Equivalent Record Forms (ERFs)

DATE : **December 5, 2018**

A. This is to announce the field the implementation on the reclassification of Equivalent Record form (ERF) of Elementary teachers.

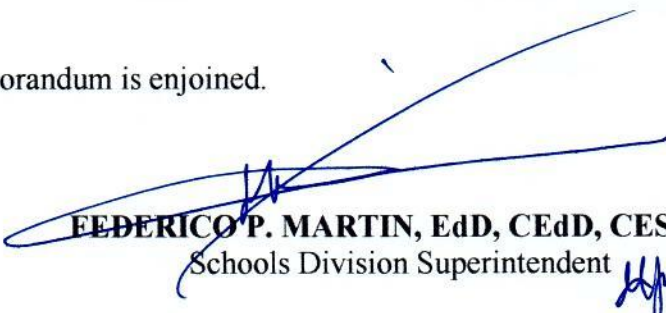
B. The following are the list of teachers with reclassified positions:

Elementary:

1. **Alcantara, Estela T.**
2. **Dulagan, Cristina A.**
3. **Facsoy, Narda T.**
4. **Sinong, Natalie K.**

C. Please be advised that the following teachers should get the forms at the personnel unit and submit their papers for the processing of appointments on or before **December 7, 2018**

D. Strict compliance of this memorandum is enjoined.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent