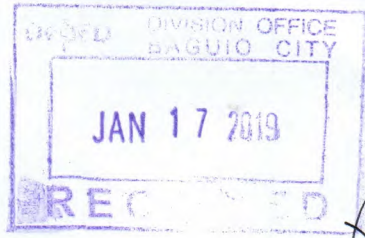




# Department of Education



**Tanggapan ng Pangatawagang Kalihim**  
Office of the Undersecretary

**RECEIVED**

14 JAN 2019

TIME: 1:00 PM

MEMORANDUM  
DM-PFO-2019-00032

### ADVISORY

**TO:** Undersecretaries  
Assistant Secretaries  
Regional Secretary, ARMM  
Regional Directors  
Assistant Regional Directors  
Bureau and Central Office Directors  
Schools Division Superintendent  
Assistant Schools Division Superintendent

**FROM:**   
JESUS L.R. MATEO  
Undersecretary

**SUBJECT:** **Advisory: 1st General Assembly of 3rd Level Officials**

**AGENDA:**  
1. Data Privacy Act  
2. COMELEC Resolution  
3. Budget Issues and Concerns  
4. Policies on Transfer and Movement

**DATE:** January 22, 2019

**Tracking Number:**  
1547-6348-36

**VENUE:** Manila (exact venue to be announced on a later date)

This is to announce the conduct of the **1st General Assembly of 3rd Level Officials on January 22, 2019** in Manila (exact venue to be announced on a later date).

The OUPFO Secretariat shall issue more details, including the final agenda/program of activities on a later date.

For further clarifications, kindly coordinate directly with **Ms. Joergette Razielle M. Regadio**, Executive Assistant IV, Office of the Undersecretary for Planning and Field Operations (OUPFO) at telephone numbers 631-8494/636-6549/0915-2652717.

For your immediate attention and appropriate action.

OUPFO/Regadio

DepEd Complex, Meralco Ave., Pasig City 1600 ☎ 633-7206/636-6549 ☎ 631-8494 🌐 www.deped.gov.ph



Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



### ENDORSEMENT

January 16, 2019

**To:** Schools Division Superintendent  
All Divisions  
All Others Concerned

For information and dissemination.

BETTINA DAYTEC-AQUINO  
Assistant Regional Director

DARD/BTA/jw

To: All School Administrators, Principals & Teachers In-Charge  
(Elementary & Secondary)

FOR YOUR INFORMATION & APPROPRIATE ACTION

FEDERICO MARTIN, Ed.D., CESO VI  
Schools Division Superintendent

1. To avoid long queues during onsite registration, all officials and participants shall register and confirm their participation in the 3<sup>rd</sup> Level General Assembly through the link: <https://deped2019ga.eventbrite.com> on or before January 18, 2019, 7:00 PM.

Participants who will not be able to register online on or before the aforementioned date shall be considered "walk-in participant" and will be requested to manually register at the venue. Upon completion of the online registration, participants will receive an electronic copy of their "conference tickets" with QR code containing information and reminders relative to the General Assembly in their respective email addresses. Registered participants shall bring and present their tickets either in electronic or printed copy for the official confirmation of attendance and distribution of conference kits.

2. Participants will attend this activity on official business. No registration fee will be collected.

3. Evaluation forms will be provided to participants. Accomplished evaluation forms shall be submitted to the Secretariat after the closing program. Certificate of Appearance (CA) shall be issued after the closing program.

4. The hotel accommodation and traveling expenses of field participants is chargeable against each office local funds, subject to the usual accounting and auditing rules and regulations. Nearby hotels include: Tryp by Wyndham, Microtel, among others

The OUPFO Secretariat shall issue more details, including the final agenda/program of activities **within the week.**

For further clarifications, kindly coordinate directly with **Ms. Joergette Razielle M. Regadio**, Executive Assistant IV, Office of the Undersecretary for Planning and Field Operations, at telephone numbers 631-8494/636-6549 or through her mobile number: 0915-265-2717.

**For your immediate attention and appropriate action.**