

Republic of the Philippines Department of Education Cordillera Administrative Region DIVISION OF BAGUIO CITY San Vicente Elementary School



## **REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60 Revised on: May 24, 2004 Standard Form Title: Request for Quotation

Supplier: Address: Telephone No.: e-Mail: Requesting Unit: San Vicente Elementary School PR No.: 2019-01-001 Quotation No.: 2019-01-001 Date: Jan. 18, 2019 ABC: 154,000

Date received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your presentative not later than Jan. 28, 2019.

BENJAMIN B. ORIAO Chairman, Bids and Awards Committee

## **REQUIREMENTS:**

- 1. Mayor's/Business Permit
- 2. PhilGEPS registration number of certificate
- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

## Note:

/ Submit RFQ together with the requirements.

/ All entries must be typewritten of legibly written.

/ Indicate brand and model of item offered

/ Delivery period within \_\_\_\_30\_\_\_ Calendars Days.

/Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	lot	Security Guard Schedule: 8:00-5:00 PM From Monday-Sunday, including special and legal holidays		
			FROM FEBRUARY TO DECEMBER 2019	TOTAL	

Purpose: Procurement of services of a security guard for San Vicente Elementary School.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: