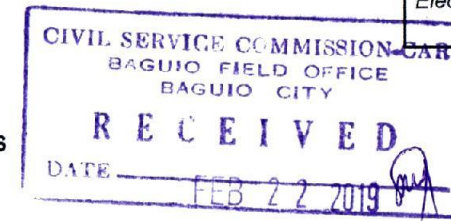
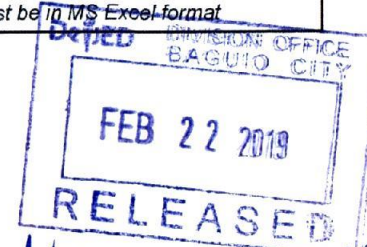


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

MA. LOUELLA C. MONCADA

HRMO

Date: FEBRUARY 22, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	School Principal II	OSEC-DECSB-SP2-90196-2010	19	42099	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	40 hours for relevant training	1 year as Principal	RA 1080 (Teacher)		DepEd Baguio City
2	School Principal I	OSEC-DECSB-SP1-90473-2010	18	38085	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	40 hours for relevant training	Head Teacher for 1 year; or Teacher in Charge for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	RA 1080 (Teacher)		DepEd Baguio City
11	Teacher II	OSEC-DECSB-TCH2-91645-1998	12	22149	Bachelor of Secondary Education (BSED), or Bachelor's degree plus 18 professional units in education with appropriate major	None required	1 year relevant experience	PBET, Teacher		Guisad Valley NHS

12	Teacher I	Anticipated Vacancy	11	20179	Bachelor of Secondary Education (BSED), or Bachelor's degree plus 18 professional units in education with appropriate major	None required	None required	PBET, Teacher		
13	Teacher I	OSEC-DECSB-TCH1-90631-2012	11	20179	Bachelor of Secondary Education (BSED), or Bachelor's degree plus 18 professional units in education with appropriate major	None required	None required	PBET, Teacher		Quezon Hill NHS
14	Teacher I	OSEC-DECSB-TCH1-90442-2012	11	20179	Bachelor of Elementary Education (BEED), or Bachelor's degree plus 18 professional units in education	None required	None required	PBET, Teacher		North Quezon District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 4, 2019**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

FEDERICO P. MARTIN, EdD., CEEd, CESO V

Schools Division Superintendent

#82 Military Cut-off, Baguio City

***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"

Requirements: * (Reckoning date to be appraised should be on your last promotion)**

* 1 folder for the original copies and 4 folders photocopies of the following:

*Application letter

* Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph

*Performance Rating for the last rating period with numerical value

*Service Record duly signed by the Administrative Officer V

- *Certificate of Employment and designation or appointment or contract of service
 - * Certificate of eligibility/rating/license
 - *Outstanding accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)
 - *Transcript of Records
 - *Certificate of Trainings and seminars attended relevant to the position applied for.
 - *All documents to be submitted should be unused documents
 - *and other pertinent documents with table of contents and proper tabbings.
- * Application letter shall be filed at DepEd-SDO of Baguio City or to the District Office where the vacancy exist on or before **March 4, 2019.**
- **Applications with Incomplete documents shall not be entertained.**