



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_ Requesting Unit: Dontogan Elem. School  
 Address: \_\_\_\_\_ PR No.: 2019-02-004  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2019-02-0004  
 e-Mail: \_\_\_\_\_ Date: 2-11-2019  
 Date received by the Supplier: \_\_\_\_\_ ABC: P126,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 1, 2019**.

*ah*  
**VANGIE D. SIKI**

Chairman, Bids and Awards Committee

### REQUIREMENTS:

9. Mayor's / Business permit
10. PhilGEPS registration number or certificate
11. Income/Business Tax Return
12. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Guard, night shift - Schedule: 6:00PM – 6:00AM - On duty from Monday to Sunday including legal and special holidays - With proper uniform and defense tools - With security plan from April 1 to December 31, 2019		
			***nothing follows***		

Purpose: Procure of services of one (1) security guard for Dontogan Elem. School.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

*RD*  
**ROWENA DEOGRACIAS**  
 Canvasser