



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SAN CARLOS HEIGHTS ELEMENTARY SCHOOL
 Purok 20 Upper Irisan, Baguio City, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

By 08 FEB 2019
 Date: _____ Time: 11:20 pm

Supplier: _____ Requesting Unit: San Carlos Heights ES
 Address: _____ PR No.: 2019-01-001
 Telephone No.: _____ Quotation No.: _____
 e-Mail: _____ Date: February 8, 2019
 Date received by the Supplier: _____ ABC: 126,000

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

JOSIE JANE D. PADIO-AN
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description		
1	1	Mo.	Guard, Night Shift 12 hr duty (6 p.m. -6 a.m.) with complete set of uniforms and defense tools while on duty (9 months starting <u>April 1, 2019</u> up to December 31, 2019)		
				TOTAL	126,000.00 ✓
Purpose: Procurement of Service: Night shift Security Guard with complete uniform and security defense tools while on duty.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No

Canvassed by:
RENEE ROSE O. MOLINA
 Teacher