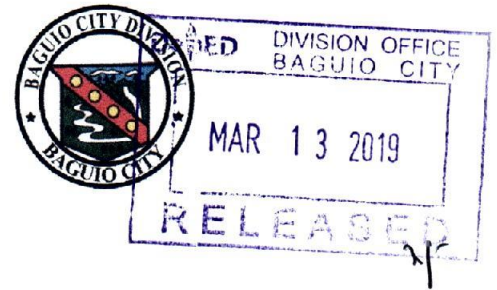




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
82 Military Cut-off Road, Baguio City



DIVISION MEMORANDUM

No. 145, s. 2019

**NOTICE OF MEETING**

To: **All Concerned Division Checking Committee (DCC)**

1. As indicated in the Division Memorandum No. 138, s. 2019 entitled *Reorganization of the Division Checking Committee (DCC)*, **all members of the DCC except the School Learner Information (LIS)/ Enhanced Basic Education Information System (EBEIS) Coordinators** are informed that there will be a meeting on Friday, 1:30 PM at the Small Conference Hall.
2. Agenda of the meeting will be as follows:
  - a. Mechanisms for the checking of forms as indicated in the DepEd Order No. 11, s. 2018 entitled *Guidelines on the Preparation and Checking of School Forms*
  - b. Other matters
3. Immediate and wide dissemination of this Memorandum is required.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

**SORAYA T. FACULO, Ph.D.**  
Officer in Charge  
Office of the Assistant Schools Division Superintendent