



-Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier: \_\_\_\_\_

Requesting Unit: **JOSEFA CARIÑO ELEM. SCH.**  
 PR No.: 2019-03-004  
 Quotation No.: 2019-03-004  
 Date: March 7, 2019  
 ABC: **Php 84,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 16, 2019

  
**CHARITO T. FERNANDEZ**

School BAC Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	186	book	Program paper		
2	186	copies	Certificates (grade VI)		
3	186	pc	Ribbons (parents)		
4	186	pc	Button pins (grade VI)		
5	186	copies	Pictures		
6	79	pcs	Certificate (Kindergarten) (Partial)		
7	41	pcs	Special Awards Medals		
8	219	pcs	Academic Medals		
<b>... NOTHING FOLLOWS ...</b>					
				<b>TOTAL</b>	
Purpose: For graduation expenses					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:  
 \_\_\_\_\_