



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail : _____
Date received by the Supplier: _____

Requesting Unit: **Lucban Elem. School**
PR No.: **2019-03-001**
Quotation No.: **2019-03-001**
Date: **March 6, 2019**
ABC: **P109,250.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 14, 2019**.


GENAR P. TACAY
Teacher III

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	390	Pax	Graduation Program Package		
			- Souvenir Program with hard and colored cover (450 copies), Boton pins with picture of students (390 pcs.) Ribbons for parents, faculty, guests, loyalty awards and Special Award (safety pins included) 885 pcs , Certificates for Graduation with printings (390 pcs.) Medals (6c.m – 20 pcs. and 4 c.m 5 pcs.) and Tarpaulin 8x12		
2	130	Pcs.	Certificate of Recognition Awards for Kinder		
3	2	Pcs.	Tarpaulin for Recognition Program (G 1-5) and Kinder Moving Up Program (8x12)		
4	80	Pcs.	Ribbons for Special Awards (G-1 to 5)		
Purpose: To be used by the school for its Closing and Graduation Program.					

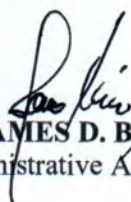
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:


JAMES D. BUSAING
Administrative Aid I/Canvasser