



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
ROXAS NATIONAL HIGH SCHOOL
 # 87 North Santo Tomas Rd., Imelda Marcos Barangay
 Baguio City

REQUEST FOR QUOTATION

Standard Form No: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: **Roxas National High School**
 Address: _____ PR No.: **2019-002-10**
 Telephone No: _____ Quotation No.: **2019-002-10**
 e-Mail: _____ Date: **March 5, 2019**
 Date received by the Supplier : _____ ABC: **PhP 160,000.00**

Please quote your lowest price on the items/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope duly signed by your representative not later than March 4, 2019**

[Signature]
MA. CECILIA C. MONCADA
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate

Note:

- Submit RFQ together with the requirements.
- All entries must be type written or legibly written
- Indicate brand and model of item offered.
- Delivery period within 15 Calendar Days
- Price validity shall be for a period of 30 Calendar Days

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
01	1	monthly	Security Guard (April-Dec. 2019)		
				TOTAL	

Purpose: For security purposes of the school

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

 Date/Telephone No.

Canvassed by:



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PROPOSED/REQUIRED SCHEDULES OF GUARD

Schedule of Duty: (6:00 PM- 6:00 AM)

1. To arrive before the 8:00- 5:00 PM guard goes home
2. To leave when the first teacher logs in