



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
West Baguio Central District
ELPIDIO R. QUIRINO ELEMENTARY SCHOOL
Purok 2, Irisan, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60


Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Tel. No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: Elpidio R. Quirino Elementary School
PR No.: 2019-03-001
Quotation No.: 2019-03-001
Date: March 11, 2019
ABC: PhP. 80,640.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 19, 2019 @ 9:00AM


ORDEN V. CAYSO
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	384	piece	Certificate		
2	226	piece	Souvenir Program		
3	208	piece	Button Pins		
4	208	piece	Ribbons for Parents		
5	136	piece	Ribbons for Loyalty Awardees		
6	80	piece	Ribbons for Kinder, SMART Awards		
7	210	piece	Medals, 5cm		
8	1	piece	Medal, 6cm		
9	20	piece	Medals, ordinary with green ribbon		
10	1	piece	Tarpauline		
			...NOTHING FOLLOWS...		
				TOTAL	

Purpose: For graduation expenses

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:


RODOLFO C. KAZO