

Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: **MAGSAYSAY NHS**  
 PR No.: 2019-03-0001  
 Quotation No.: 2019-03-0008  
 Date: March 15, 2019  
**ABC: 87, 000**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 29, 2019**.

  
 WINNIE C. MARTES

Chairman, Bids and Awards Committee (School Level)

**REQUIREMENTS:**

1. Mayor's/ Business Permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price Validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	pax	<b>Utility worker</b> <b>8 hours duty</b> <b>6am to 3pm</b> <b>- 7 mos. Contract from June</b> <b>1, 2019 to Dec. 31, 2019</b>		
			<i>nothing follows</i>		
				<b>TOTAL</b>	

Purpose: For school utility

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/ Telephone No.

Canvassed by: