



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road Extension, Baguio City
Tel. No.: 446-0275 Fax: (074) 442-7819



DIVISION MEMORANDUM
No. 172 s. 2019

To : District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

**SUBMISSION OF REPORT ON PROMOTION AND LEVEL OF
PROFICIENCY (SF5) AND SUMMARIZED REPORT ON PROMOTION
AND LEARNING PROGRESS AND ACHIEVEMENT (SF6)**

1. This is to inform the field on the submission of LIS generated Report on Promotion and Level of Proficiency (SF5) and Summarized Report on Promotion and Learning Progress and Achievement (SF6). These forms will be the basis in the computation of the various Performance Indicators such as graduation rate, completion rate, number of repeaters, and number of completers. Please submit the said forms on or before April 12, 2019 at the Planning and Research Section.
2. Immediate dissemination of this memorandum is desired.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent