

DIVISION MEMORANDUM

No. *198*, s. 2019


**ONLINE SUBMISSION OF DAILY ENROLMENT REPORT
SY 2019-2020**

To : **All Public District Supervisors
Public Elementary and Secondary Schools Heads
Others Concerned**

1. In view of the start of enrollment for School Year (SY) 2019-2020, the field is hereby enjoined to report the **DAILY** school enrolment starting **May 27, 2019 to June 5, 2018** through *google sheet*.
2. The daily school enrolment google sheet will be shared to each school's official **gmail account**. Should there be no email received, please access the link listed below:
<https://bit.ly/2PCkyOI>
3. The requested report will be used to monitor the opening of classes for the upcoming school year across level of governance and/or computation of teacher needs. For any clarification, please call the SGOD- Planning and Research at (074) 446 6738.
4. Strict compliance is earnestly requested.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent

For the SDS:


SORAYA T. FACULO, PhD *4-29*
OIC- Assistant Schools Division Superintendent *f*