



**BAC Resolution Declaring LCRB and Recommending Approval**

**RESOLUTION NO. 386, S. 2018**

**WHEREAS**, the Department of Education advertised the Invitation to Apply for Eligibility and to Bid of the CY 2018 QUICK RESPONSE FUND (BATCH 3) REPAIR/REHABILITATION OF CLASSROOMS – CONSTRUCTION OF SLOPE PROTECTION AT JOSE P. LAUREL ELEMENTARY SCHOOL and posted the same in the PhilGEPS and a conspicuous place at the premises of the Department of Education, Division of Baguio City;

**WHEREAS**, in response to the said advertisement, only ONE (1) contractors namely **NORBANO BUILDERS** purchased Bid Documents and participated in the Opening of Bids on December 20, 2018;

**WHEREAS**, the bid proposal of **NORBANO BUILDERS** was found to be substantially complying to wit:

Name of Bidders	Bid Amount (As Calculated)	% Variance from ABC
NORBANO BUILDERS	PhP 1,378,485.43	0.200 %

**WHEREAS**, on December 21 to 23, 2018, the end-user conducted the post qualification or detailed examination of the bid of the lowest and responsive bidder namely **NORBANO BUILDERS**;

**WHEREAS**, **NORBANO BUILDERS** has been found to be in order in all respect, complying as to the technical specifications and financial requirements and is considered as the bidder with the lowest calculated bid;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a) To declare **NORBANO BUILDERS** as the Bidder with the Lowest Calculated and Responsive Bid in the amount of **ONE MILLION THREE HUNDRED SEVENTY EIGHT THOUSAND FOUR HUNDRED EIGHTY FIVE PESOS AND 43/100 ONLY (PhP 1,378,485.43)** for the **CY 2018 Quick Response Fund (Batch 3) Repair/Rehabilitation of Classrooms – Construction of Slope Protection at Jose P. Laurel Elementary School**.
- b) To recommend for approval by the Schools Division Superintendent of the Department of Education, Division of Baguio the foregoing findings.


 **SORAYA T. FACULO Ph.D.**  
 BAC Chairperson  
 **JUMET SANNAD**  
 BAC Vice-Chairperson  
 **FERNANDO B. ELEPONGA**  
 BAC Member  
 **FRANCISCO E. COPSİYAN**  
 BAC Member  
 **ROBERTO R. GONZALES**  
 BAC Member  
 **FEDERICO P. MARTIN, Ed.D.C., CESOV**  
 Schools Division Superintendent

RESOLVED, at the Baguio Division Office Conference Hall, this 24<sup>th</sup> day of December, 2018.

  
**SORAYA T. FACULO Ph.D.**  
*BAC Chairperson*

  
**JULIET SANNAD**  
*BAC Vice-Chairperson*

  
**FERNANDO B. ELEPONGA**  
*BAC Member*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

  
**ROBERTO R. GONZALES**  
*BAC Member*

**APPROVED:**

  
**FEDERICO P. MARTIN, Ed.D., CESO VI**  
*Schools Division Superintendent*

Approved on \_\_\_\_\_  
(date of approval)



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

December 25, 2018

**NORRIS ANOYAN**  
General Manager  
NORBANO Builders  
Catlubong,  
Buguias, Benguet

Project: CY 2018 Quick Response Fund (Batch 3) Repair/Rehabilitation of Classrooms – Construction of Slope Protection at Jose P. Laurel Elementary School

Dear *Mr. Anoyan*:

We are pleased to notify you that your bid(s) for the Project, is/are hereby accepted in the total amount of PHILIPPINE PESOS **One Million Three Hundred Seventy Eight Thousand Four Hundred Eighty Five Pesos and 43/100 only (PhP 1,378,485.43)** inclusive of appropriate taxes and fees, has been accepted pursuant to DepED BAC Resolution No. 386 s. 2018. ONLY with the following details:

Lot No.	Project Description	Location	Contract Duration	Contract Amount
1	CY 2018 Quick Response Fund (Batch 2) Repair/Rehabilitation of Classrooms – Construction of Slope Protection at Jose P. Laurel Elementary School	Upper Dagsian, Baguio City	60 calendar days	<b>PhP 1,378,485.43</b>

Kindly affix your signature on the space provided below to indicate your acceptance of this notice and the bid price(s) after having been evaluated in accordance with the issued Bidding Documents. You are hereby required to enter into a formal contract with us and submit the following within ten (10) calendar days from receipt of this notice:

- a. **Ten percent (10%)** of the total contract price in the form of cash; cashier's check, or manager's check issued by a universal or commercial bank; **Thirty percent (30%)** of the total contract price in the form of Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; bank draft, bank guarantee or irrevocable letter of credit issued by a universal or commercial bank, provided, that it shall be confirmed or authenticated by a universal or commercial bank if

issued by a foreign bank; the performance security shall be callable on demand without the necessity on our part to substantiate our demand or prove or show grounds or reasons for our demand for the total sum specified herein.

- b. Tax clearance per Executive Order 398, series of 2005;
- c. Latest income and business tax returns per Revenue Regulations 3-2005;
- d. Certificate of PhilGEPS Registration.
- e. Other contract documents that may be required by existing laws and/or the procuring entity concerned in the Bidding documents, such as the construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment and PERT/CPM for infrastructure projects.

Failure to enter into a contract with us or submit the Performance Security shall constitute a sufficient ground for cancellation of this award, forfeiture of your bid security or enforcement of your Bid Securing Declaration, and imposition of appropriate sanctions.

Please return the original copy of this Notice to the DepED , Division of Baguio City through its BAC Secretariat located at #82 Military Cut Off, Baguio City within two (2) days from date of your receipt hereof in accordance with **ITB 30.2** of the Bidding Documents.

Very truly yours,



**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
*Schools Division Superintendent*

**CONFORME:**



NORBERTO B. ANOYAN  
(Signature Over Printed Name)

GM-NORBANO BUILDERS  
(Designation and Name of Company)

12/26/18  
(Date)



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
# 82 Military Cut-Off Baguio City  
Tel. No.: 446-6738 Fax: (074) 442-7819



**CY 2018 Quick Response Fund (Batch 3) Repair/Rehabilitation of Classrooms  
– Construction of Slope Protection at Jose P. Laurel Elementary School**

**Contract Agreement Form**

THIS CONTRACT, made and entered into this 26<sup>th</sup> day of December, 2018 by and between the Department of Education, *Schools Division of Baguio City*, located at #82 *Military Cut-Off, Baguio City* represented herein by its *Schools Division Superintendent, FEDERICO P. MARTIN, EdD, CEEd, CESO V*, hereinafter referred to as the “Owner” of the one part and *NORBANO Builders*, represented herein by its *General Manager/Proprietor, MR. NORRIS ANOYAN*, with office address at Catlubong, Buguias, Benguet hereinafter referred to as the “Contractor” of the other part;

WHEREAS, the Entity is desirous that the Contractor execute *CY 2018 Quick Response Fund (Batch 3) Repair/Rehabilitation of Classrooms – Construction of Slope Protection at Jose P. Laurel Elementary School* (hereinafter called “the Works”) and the Entity has accepted the Bid for *One Million Three Hundred Seventy Eight Thousand Four Hundred Eighty Five Pesos and 43/100 only (Php 1,378,485.43)* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Drawings/Plans;
  - (c) Specifications;
  - (d) Invitation to Bid;
  - (e) Instructions to Bidders;
  - (f) Bid Data Sheet;
  - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (h) Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- (i) Eligibility requirements, documents and/or statements;
  - (j) Performance Security;
  - (k) Notice of Award of Contract and the Bidder's conforme thereto;
  - (l) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

**SIGNED, SEALED AND DELIVERED BY:**

Binding Signature of PROCURING ENTITY:

Binding Signature of Contractor:

  
**FEDERICO P. MARTIN, EdD, C EdD, CESO V**  
 Head of the Procuring Entity

  
**NORRIS ANOYAN**  
 Owner

**SIGNED IN THE PRESENCE OF:**

WITNESSES

\_\_\_\_\_  
 Witness 1

\_\_\_\_\_  
 Witness 2

Allotment Available:

Funds Available:

  
**BELEN R. TOMIN**  
 Administrative Officer V/Budget

  
**LILIBETH G. DEGSI, CPA**  
 Accountant III

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, this \_\_\_ day of \_\_\_\_\_, 2018, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS  
(Passport, Driver's License, SSS, GSIS, Philhealth... IDs)

	NAME	NUMBER	ISSUED AT
OWNER	<u>FEDERICO P. MARTIN, Ed.D., Ed.D. CESO V</u>	<u>GSIS ID NO</u> <u>2002813752</u>	<u>BAGUIO CITY</u>
CONTRACTOR	<u>NORRIS B. ANOYAN</u>	<u>TRC: 26205</u>	<u>MANILA</u>


Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of Three (3) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.

  
**FAUSTINO A. OLOWAN**  
Notary Public  
Notarial Commission expires on December 31, 2018  
Serial No. N.A. 21-NC-17-R, 09 January 2017, Baguio City  
Privilege Tax Receipt No. 3422989, 03 January 2018, Baguio City  
BP Membership No. 01751, 03 January 2018, Baguio-Benguet Chapter  
M.C.L.E. Compliance No. 0023461, April 14, 2019, Pasig City  
Roll No. 40936, April 16, 2016, TIN 120-999-191  
Doc No. 14 Page No. 3 Ex No 168 Series of 2018



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

*December 27, 2018*

**NORRIS ANOYAN**  
General Manager  
NORBANO Builders  
Catlubong,  
Buguias, Benguet

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to **NORBANO Builders** that work may proceed on the **CY 2018 Quick Response Fund (Batch 3) Repair/Rehabilitation of Classrooms - Construction of Slope Protection at Jose P. Laurel Elementary School** in the amount indicated in the Notice to Award/Contract and to complete the said works within **60 calendar days**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd., Schools Division of City of Baguio City**

Very truly yours,

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
*Schools Division Superintendent*

I acknowledge receipt of this Notice on 12/27/18

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: NORRIS B. ANOYAN  
(Signature over printed name)