



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off Road, Baguio City



## OFFICE MEMORANDUM

### FOCUSED GROUP DISCUSSION FOR QUALITY MANAGEMENT SYSTEM (QMS)

To : Quality Management Structure  
All Others Concerned

1. In preparation for the International Organization for Standardization (ISO) Stage 2 (Certification Audit), top level management, all chairpersons in the QMS Structure, Unit and Section Heads shall have a focused group discussion re: ISO 9001:2015 and the thirteen audit findings presented during the ISO Certification Document Review. The meeting will be held at the Mini-Conference on July 4, 2019, 8:30a.m.-12nn.
2. The following are the participants:

Federico P. Martin	Melinda P. Clemente
Soraya T. Faculo	Alejandro Ferry
Jerry Ymson	Sofia Bermudez
Arthur Tiongan	Lilibeth Degsi
Juliet C. Sannad	Jean Orpilla
Reynalyn T. Padsuyan	Elaine B. Cabuag
Annette Doyaoen	Jennifer Polido
Sharon R. Castillo	Jovelyn T. Tarnate
Brendalee C. Awingan	Herminia Canlas
Harris Dizon	Nieves Ebanio
Jocelyn C. Coldeg	Belen Tomin
3. Immediate dissemination of this Memorandum is desired.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent