



Republic of the Philippines
Department of Education
Cordillera Administrative Region
North Quezon District
RIZAL ELEMENTARY SCHOOL
#01 Gibraltar Rd., Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
E-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **Rizal Elementary School**
PR No.: **2019-06-001**
Quotation No.: **2019-06-001**
Date: **June 3, 2019**
ABC: Php: **156,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than June 13, 2019.


MARIA MAGDALENA C. BALAO
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Lot	Security Guards for School Schedule: 6:00 am to 6:00 pm Day Shift 6:00 pm to 6:00 pm Night Shift From Mondays to Sundays including Holidays		
			** Note: Security Guards must be in complete uniform while in duty. -with Flashlight -with baton (Cudgel)/Gun issued for Night Duty	TOTAL	

Date of Event: July– December, 2019

Purpose: For security purposes of the school.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: