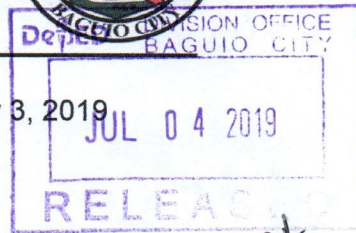
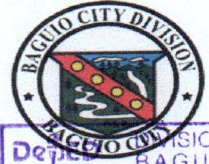




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



July 3, 2019

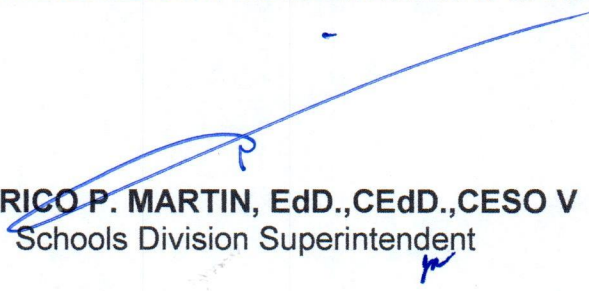
Division Memorandum

No. 268, s. 2019

PARTICIPANTS TO THE DIVISION SEMINAR-WORKSHOP ON PUBLICATION AND LAY-OUTING FOR SCHOOL PAPER ADVISERS

To: Public Schools District Supervisors (Elementary and Secondary)
School Heads (Elementary and Secondary)
School paper Advisers (SPA's) Concerned

1. This is to inform the field that there will be a **Division Seminar-Workshop on Publication and Lay-outing for School Paper Advisers (SPA)** on **July 25-27, 2019**, at the **Division Office Training Center**.
2. This activity aims to train SPAs with needed skills on Publication and Lay-outing. Hence, it is expected that after the above mentioned seminar – workshop, the trained participants will echo or share the information to other SPAs in their districts.
3. Please see *Enclosure 1* for the list of participants. Kindly confirm your attendance **on or before July 8, 2019 to Marilyn S. Api-it**, Education Program Supervisor in Filipino. Participants will be entitled to a Service Credit or Compensatory Time Off for July 27, Saturday.
4. School Heads are advised to make the necessary arrangements; likewise, participants are requested to prepare modules for their classes that will be affected by their absence. Further, participants are reminded to bring their own laptops and install Adobe In-design and Photoshop before the scheduled dates.
5. Meals and snacks, certificates, supplies and materials during the conduct of said seminar- workshop and monitoring purposes will be charged against Division MOOE and school campus journalism fund for transportation and incidental expenses which will all be subjected to the usual accounting and auditing policies and regulations.
6. Immediate and wide dissemination of this Memorandum to all concerned is desired.


FEDERICO P. MARTIN, EdD., CEEd., CESO V
Schools Division Superintendent



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Enclosure 1

**PARTICIPANTS TO THE DIVISION SEMINAR-WORKSHOP ON PUBLICATION
AND LAY-OUTING FOR SCHOOL PAPER ADVISERS**

DISTRICT	TEACHER	SLOT
WEST BAGUIO CENTRAL DISTRICT	Shirley Basilio Belen Nanggilam Divina Dawaweng	3
BAGUIO CENTRAL DISTRICT	Fely Aromin Russelie Garcia Nelien Kebasen	3
NORTH QUEZON DISTRICT	Sarah Garcia Annabel De Guzman Jocelyn Raborar	3
QUEZON DISTRICT	Irene Balbos Zenaida Kunayon Winnie Galiano Nonette Alsino	4
LUCBAN DISTRICT	Julie Estoro Manilyn Mendoza Cecilia Cawas	3
MABINI DISTRICT	Racquel Shagyo Bonnie Garret Limayog Aida Alsdino	3
BAGUIO CENTRAL/WEST BAGUIO CENTRAL	Teresita Estocapio Mercydita Maglaya Maria Virginia Jabines	3
BCNHS MAIN AND ANNEXES	Ramelia Ulpindo Vanessa Abubo Anne Faith Handig	3
LUCBAN/MABINI	Analyn Luna Abigail Joy Caramé Fe Sison Mary Ann Arueno	4
QUEZON/NORTH QUEZON	Laarni Langbis Jenny Concepcion Janette Lorenzo	3