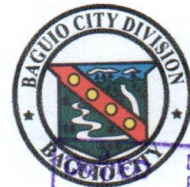




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



DIVISION OFFICE
BAGUIO CITY

JUL 04 2019

RELEASED

DIVISION MEMORANDUM
No. 270, s. 2019

**CONDUCT OF THE SECOND QUARTER DIVISION MONITORING,
EVALUATION AND ADJUSTMENT (DMEA) 2019 CONFERENCE**

To : Division Chiefs
District Supervisors
Education Program Supervisors
Division Administrative Officer
Unit and Section Heads
All Others Concerned

1. Subsequent to DsMEA, the conduct of the 2019 First Quarter DMEA shall be at the Schools Division Office Training Center on July 16, 2019, 8 a.m. to 5 p.m.
2. The objectives of the conference are the following:
 - a. Review, gather and document issues and concerns in the implementation of the 2019 Second Quarter Programs, Projects and Activities.
 - b. Identify issues, concerns, feasible solutions and plan adjustments.
 - c. Present divisionwide Technical Assistance Report.
3. Quarterly MEA shall be conducted on any day of the following timeline:
SMEA – First week after every quarter
DsMEA – Second week after every quarter
DMEA – Third week after every quarter
RMEA – Fourth Week after every quarter
4. Attached is the DMEA template wherein data are filled in under I. Enrolment and II. Performance Indicators. In the SMEA and DsMEA, one of the discussions should include the reasons for positive/negative variance, in-depth analyses of the reasons for every performance indicator which should be research-based, interventions, result of the interventions and ways forward.
5. Further, Supervisors, Unit and Section Heads are reminded to fill out the Technical Assistance Report for the Second Quarter through the shared google sheet. As agreed upon, division deadline of TA report is first week after every quarter. During the DMEA, presentation of the Second Quarter TA Report by the heads of the three functional divisions including Accounting, Legal ICT and Budget Sections/Units should capture only the big accomplishments, adjustment plan and reasons why some TA plans were not carried out.
6. Immediate dissemination of this Memorandum is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent



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PROGRAM MATRIX

SDO Training Center

July 16, 2019

8:00 a.m. - 5:00 p.m.

Time	Activities	Person-in-charge
8:00-8:30 a.m.	Registration	SMME Unit
8:30-9:00 a.m.	Opening Program	
9:00-12:00 nn.	A. Progress Report on Project DOVE aligned with Project MAIDEN B. Presentation of PI data and interpretations C. Recommendations	A. Dr. Juliet C. Sannad B. Sr. Arthur Tiongana C. Dr. Soraya T. Faculo
12:00-1:00 p.m.	Lunch break	
1:00-3:00 p.m.	Monitoring Report on PAPs	Sharon R. Castillo
3:00-4:00 p.m. (10 minutes each)	Technical Assistance Report	<ul style="list-style-type: none"> • Chiefs, • AO, • Accountant, • Legal, • ICT and • Budget
3:00-5:00 p.m.	Synthesis	HRD Unit
	Closing Remarks	Federico P. Martin, EdD, CEdD, CESO V, SDS



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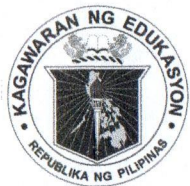
SECOND QUARTER DIVISION MONITORING, EVALUATION & ADJUSTMENT (DMEA) 2019 CONFERENCE

I. ENROLMENT

GRADE LEVEL Source: Daily Enrolment for SY 2018-2019 and SY 2019-2020	2019-2020 (June 2019)			2018-2019 (June 2018)		
	GRAND TOTAL			GRAND TOTAL		
	M	F	T	M	F	T
Elementary	17795	16702	34497	18255	16952	35207
JHS	10852	11210	22062	10754	11150	21904
SHS	1337	1654	2991	1103	1407	2510
OVERALL	29984	29566	59550	30112	29509	59621

II. PERFORMANCE INDICATORS

		ELEMENTARY		JUNIOR		SENIOR			
PERFORMANCE INDICATORS		2017-2018	2018-2019	2017-2018	2018-2019	2017-2018	2018-2019	REMARKS (COMPARE DATA TO PREVIOUS YEAR INCREASE/ DECREASE)	REASONS FOR POSITIVE OR NEGATIVE VARIANCE
		A. Dropout Rate	MALE:	0.37%	0.09	4.18%	0.29		



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	FEMALE:	0.16%	0.03	1.55%	0.14	0.42%	0.51%		
	TOTAL:	0.27%	0.06%	2.76%	.22%	0.66%	0.50%		
B. GRADUATION (Grade 12)	MALE:	N/A	N/A	N/A	N/A	94.15%	45.01%		
	FEMALE:	N/A	N/A	N/A	N/A	95.77%	47.74%		
	TOTAL:	N/A	N/A	N/A	N/A	95.02%	102.73%		
C. PROMOTION RATE	MALE:	97.47	98.34	91.73	86.94	94.62	94		
	FEMALE:	98.51	99.55	97.21	95.80	97.36	95.34		
	TOTAL:	97.97	98.93	94.59	91.41	96.16	94.76		
D. MOVING UP (Kindergarten, Grade 6, & Grade 10)	MALE:	100.61%	99.33	96.98	90.70	N/A	N/A		
	FEMALE:	102.51%	89.17	96.86	96.66	N/A	N/A		
	TOTAL:	101.54%	94.36 %	96.91	93.82	N/A	N/A		



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E. COHORT SURVIVAL RATE	MALE:	88.93%	93.82	76.54%	76.49	N/A	N/A	
	FEMALE:	94.80%	98.09%	90.98%	89.59%	N/A	N/A	
	TOTAL:	91.70%	95.87%	83.77%	82.82%	N/A	N/A	

II.A. INTERVENTIONS PROVIDED FOR PER PERFORMANCE INDICATOR

PERFORMANCE INDICATORS	REASONS FOR POSITIVE OR NEGATIVE VARIANCE	INTERVENTIONS	RESULTS OF INTERVENTIONS	WAYS FORWARD
A. DROPOUT				
B. GRADUATION (Grade 12)				
C. PROMOTION RATE				
D. MOVING UP (Kindergarten, Grade 6, & Grade 10)				
E. COHORT SURVIVAL RATE				



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III. PAPS IMPLEMENTATION (TO BE FILLED OUT BY SDO PERSONNEL PROGRAM OWNERS)

A. CAPACITY BUILDING (TRAININGS, WORKSHOPS, SEMINARS)							
PAPS	PHYSICAL (INDICATE NUMBER OF OUTPUTS AND PAX AS APPLICABLE)		FINANCIAL (BASE ON WFP)		REMARKS (REASONS FOR VARIANCE- POSITIVE OR NEGATIVE)	RESULT (EFFECT IF CONDUCTED/ NOT CONDUCTED)	WAYS FORWARD
	TARGET	ACTUAL	TARGET	ACTUAL			
B. CONFERENCES, MEETINGS, AND ORIENTATIONS							
D. OTHERS							
2. SDO FUNDED PAPs (SDO MOOE)							
A. BASED ON WORK AND FINANCIAL PLAN (TRAININGS, WORKSHOP, SEMINARS)							
B. CONFERENCES, MEETINGS, AND ORIENTATIONS							
<i>Note: PHYSICAL refers to number of pax</i>							
C. COMPETITIONS/ SEARCH							