



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
DIVISION OF BAGUIO CITY  
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Office of the Superintendent

Division Memorandum Number 280, s.2019

**SCHOOL BASED FEEDING PROGRAM (SBFP) S.Y. 2019-2020**

TO: Public Elementary School Heads Concerned  
School-Based Feeding Program Coordinators  
Elementary Nurses  
Bookkeepers

1. This is to inform all concerned on the submission of **Work Financial Plan (WFP), Project Procurement Management Plan (PPMP), Annual Procurement Plan (APP) and Menu Cycle** of each School Beneficiaries of SBFP S.Y. 2019-2020. Submission of the above documents shall be on or before **July 16, 2019** at the Division Office Accounting Section through the Bookkeepers.
2. **SBFP Forms 1, 2 and 3** shall also be accomplished by the schools and be submitted on or before **July 19, 2019** at the Division School Health and Nutrition Section Office. (Sample Forms attached.)
3. Furthermore, there will be an orientation and provision of SBFP updates on July 19, 2019 at the Division Office 2<sup>nd</sup> Floor Conference Hall at 2:00 pm onwards.
4. For immediate dissemination and strict compliance.

  
**FEDERICO P. MARTIN, Ed.D.C.Ed.D., CESO V**  
Schools Division Superintendent







**SBFP Form 3**

Department of Education  
Region \_\_\_\_\_

Division / Province : \_\_\_\_\_

City/ Municipality / Barangay : \_\_\_\_\_

Name of School / School District : \_\_\_\_\_

School Id Number : \_\_\_\_\_

Date of Start of Feeding : \_\_\_\_\_

	Number of undemourished School Children by Grade Level	Nutritional Status at Start of Feeding		Total Beneficiaries	Number of 4P's Beneficiaries	Number of Pupils who are beneficiaries in previous years	Remarks
		Number of Severely Wasted	Number of Wasted				
1	Kindergarten						
2	Grade 1						
3	Grade II						
4	Grade III						
5	Grade IV						
6	Grade V						
7	Grade VI						
	<b>Total</b>						

Prepared by:

\_\_\_\_\_  
SBFP DepEd Focal

Note: This form shall be prepared by the school, to be compiled by the SDO and for final compilation by the RO, for submission to DEPED BLSS-SHD