



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Ext., Baguio City  
Tel. No.: 446-1488 Fax (074) 442-7819




**DIVISION MEMORANDUM**

No. 358, s. 2019

**ASSOCIATION of PRIVATE SCHOOL ADMINISTRATORS – BAGUIO CITY  
(APSA-BC) ANNUAL GENERAL ASSEMBLY**

**To: Private Elementary and Secondary Administrators and School Heads  
Association of Private School Administrators – Baguio City (APSA-BC) Members  
All others concerned**

1. The Association of Private School Administrators – Baguio City (APSA-BC) Annual General Assembly for SY 2019 – 2020 will be conducted on **August 29, 2019 (Thursday) 7:30am – 12:00nn** to be followed by Learners Information System (LIS) Orientation **1:00pm – 4:00pm** at the **PFVR GYMNASIUM**, Military Cut-off Baguio City.
2. General Assembly's Agenda:
  - a. **APSA-BC Membership Renewal, Updates on Issues and Concerns**
  - b. **DepEd Updates on Private School Issues and Concerns**
  - c. **Seminar on: Educational Leadership Focus – Managing “Challenging” Teachers**  
Speaker: Dr. Rey M. Revuelto, Consultant – St. Augustine Publications, Inc.
  - d. **Learners Information System (LIS) and Enhance Basic Education Information System (EBEIS) Orientation for Private Schools**
3. **Morning snack, Lunch and afternoon snack** will be charged to APSA-BC funds. However, Travel expenses will be charged to their respective school funds subject to the usual accounting and audit rules and regulations.
4. **ALL MEMBERS** are requested to attend. **Annual Dues of Php 350.00 (Three Hundred Fifty Pesos)** per School Head will be collected during the Registration.
5. Please confirm your attendance to **Mr. Marlon B. Angaga**, APSA-BC Vice President for SHS at **0915-431-4504** or through the APSA-BC Official Facebook Account on or before **August 28, 2019 (Wednesday)**.
6. For information, guidance and compliance of all concerned.

  
**FEDERICO P. MARTIN, CE.D., Ed.D., CESO V**  
Schools Division Superintendent



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**ASSOCIATION of PRIVATE SCHOOL ADMINISTRATORS**  
**Baguio City Chapter (APSA-BC)**

**2018 – 2020**

**APSA-BC OFFICERS**

**Mrs. Annie Marie B. Caguioa**  
*President*  
Assistant Directress,  
Saint Louis School, Inc. (Center)

**Mr. Marlon B. Angaga**  
*VP for Senior High School*  
VP for Academic Affairs  
St. Joseph de Mary Academy, Inc.

**Mrs. Gladys S. Sibayan**  
*VP for Junior High School*  
Principal,  
University of the Cordilleras GS/JHS

**Mr. Alejandro P. Pablico**  
*VP for Elementary*  
Principal,  
Saint Louis University - LES

**Dr. Marilyn L. Balmeo**  
*Secretary*  
Principal,  
Saint Louis University - JHS

**Ms. Nancy E. Culay-an**  
*Treasurer*  
Principal,  
Victory Baptist Academy

**Mrs. Jocelyn S. Dogaong**  
*Auditor*  
Principal, Metropolitan Baguio  
Christian Academy

**Ms. Karen P. Gampol**  
*P.R.O.*  
Principal, Calvary Ministries  
Academy of Baguio City

**Mr. Romeo C. Valiente**  
*Business Manager 1*  
Principal, Grace Bible Academy

**Mr. Alexander H. Am-una**  
*Business Manager 2*  
Principal, University of Baguio - SHS

Baguio City, Philippines 2600

**APSA - BC**

**ANNUAL GENERAL ASSEMBLY for SY 2019-2020**

August 29, 2019 – DepEd Baguio Conference Hall, Military Cut-off, Baguio City

**PROGRAMME**

**I. REGISTRATION** **07:30 – 8:00am**  
c/o Dr. Marilyn L. Balmeo and Ms. Nancy E. Culay-an

**II. OPENING PROGRAM** **08:00 – 10:00am**

- |                           |                             |
|---------------------------|-----------------------------|
| A. Prayer                 | Ms. Karen P. Gampol         |
| B. National Anthem        | Ms. Jocelyn S. Dogaong      |
| C. Welcome Remarks        | Mrs. Annie Marie B. Caguioa |
| D. Statement of Purpose   | Ms. Gladys S. Sibayan       |
| E. Inspirational Messages |                             |

1. Dr. Juliet C. Sannad, Chief Education Program Supervisor - CID
2. Mr. Arthur Tiongan, Chief Education Program Supervisor - SGOD
3. Dr. Soraya T. Faculo, Assistant Schools Division Superintendent
4. Dr. Federico P. Martin, Schools Division Superintendent
5. Hon. Councilor Vladimir D. Cayabas, Chairman - Committee on Education, Culture, Creativity, and Historical Research

**Health Break**

**III. SEMINAR** **10:00 – 12:00nn**

**Topic:** Educational Leadership Focus – Managing “Challenging” Teachers  
**Speaker:** Dr. Rey M. Revuelto, Consultant – St. Augustine Publications

**Lunch Break**

**IV. DepEd UPDATES for Private Schools** **01:00 – 02:00pm**

1. School Governance and Operations Division (SGOD)
  - Dr. Sharon Christianie R. Castillo, SEPS – SMME
  - Dr. Jovelyn Petra T. Balantin, SEPS – HRD
  - Dr. Reynalyn T. Padoyan, SEPS – PRD
  - Ms. Elaine B. Cabuag, SEPS – SocMob
2. Curriculum Implementation Division (CID)
  - Learning Resource Management
  - Instructional Management – Education Program Supervisors
  - District Instructional Management – Public Schools District Supervisors

**V. Learners Information System (LIS) and Enhance Basic Education Information System (EBEIS) Orientation** **02:00 – 03:30pm**

c/o SGOD Planning and Research Division

**VI. CLOSING PROGRAM** **03:30 – 04:00pm**

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|--------------------|--------------------------|
| A. Closing Remarks | Mr. Alejandro P. Pablico |
| B. Closing Prayer  | Ptr. Romeo C. Valiente   |