



DIVISION MEMORANDUM

No. 436, S. 2019

PARTICIPANTS FOR THE WORKSHOP ON THE DEVELOPMENT OF TVL LEARNING RESOURCES CONDUCTED BY THE BUREAU OF LEARNING RESOURCES ON SEPTEMBER 22 to 28, 2019

TO : Chief Education Supervisor - CID
 Public Schools District Supervisors
 Concerned Schools Heads of Identified Participants
 All Others Concerned

DATE : **SEPTEMBER 10, 2019**

1. Relative to the exigency providing learning resources for various TVL specializations, the Bureau of Learning Resources Director Edel B. Carag forwarded a memorandum dated August 30, 2019 to the Regional Office of CAR thru Regional Director, May B. Eclar, PhD, CESO V inviting the following Division Illustrators from our Schools Division to attend the *Workshop on the Development of TVL Learning Resources at First Pacific Leadership Academy, Km 27, Sumulong Highway, Antipolo City on September 22 to 28, 2019*

Name	Station	Designation Role
Christopher David Oliva	Schools Division Office	PDO II
Laroco, Jerichko Bauer L.	Guisad Valley NHS	Teacher

Accordingly, a replacement shall take place due to the unavailability of an identified participant.

Identified Participant	Replacement
Victor U. Sotelo, Jr. Doña Aurora Elementary School Elementary Teacher	Ben L. Ebanio Jr. BCNHS Secondary Teacher

2. The participants are required to bring laptops, extension cords, graphic tablets and portable wifi hotspot devices and during the conduct of the workshop.
3. In necessity of service provided, two (2) days Service Credits shall also granted to the teacher participants pursuant to Joint Circular CSC-DBM Joint Circular No. 2 S. 2004 re: "Non-monetary Remuneration for Overtime Services Rendered", and DepEd Order No. 53 S. 2003 re: "Updated Guidelines on Grant on Vacation Service Credits to Teachers

4. Similarly, two (2) days Compensatory Overtime Credits (CoCs) shall provided to the participant who is stationed in the Schools Division Office.
5. Expenses relative to the transportation allowance and per diem will be downloaded to the Schools Division of Baguio City subject to the usual government accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum to all concerned is required.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent