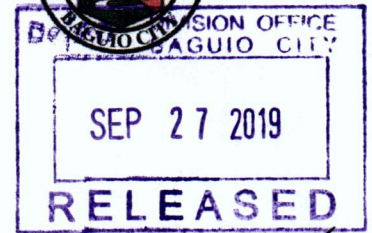




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
# 82 Military Cut-Off, Baguio City  
Tel. No.: (074) 442-7819



24 September 2019

OFFICE MEMORANDUM No. 014, s. 2019

TO : **ALL SDO EMPLOYEES**

FROM :  **MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

SUBJECT : **DESIGNATION OF DR. SORAYA T. FACULO AS OFFICER-IN-CHARGE OF THE SCHOOLS GOVERNANCE AND OPERATIONS DIVISION**

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1. Due to the absence of the Chief Education Supervisor, this office hereby designates Dr. Soraya T. Faculo as Officer-in-Charge of the Schools Governance and Operations effective September 25, 2019.
  2. As in-charge of SGOD, she shall discharge the duties and responsibilities attached to the designation. She will sign official correspondence as follows:

**SORAYA T. FACULO, PhD**  
OIC-Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Chief Education Supervisor, SGOD

3. This is in addition to her regular function as OIC-Assistant Schools Division Superintendent.
4. For your information, guidance and cooperation.