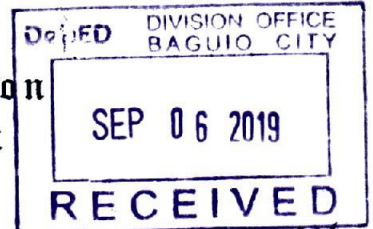




Republic of the Philippines
Professional Regulation Commission
Cordillera Administrative Region



PRESS RELEASE

05 September 2019

FULL IMPLEMENTATION OF PRC ONLINE SERVICES

The Professional Regulation Commission is fully implementing its online services for **Application for various examinations, Initial Registration of new passers, Renewal of Professional ID Cards (PIC), Duplicate PIC, and Issuance of Certificate of Board Rating and Passing** pursuant to its thrust of streamlining its systems and procedures and further decentralizing the delivery of services.

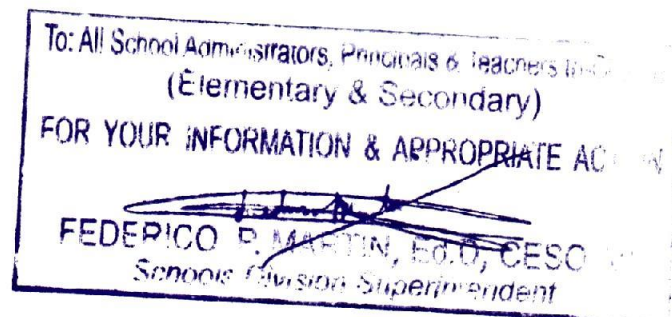
Aspiring professionals and professionals are advised to have their online registration, online appointment and printout of the transaction form at **online.prc.gov.ph** before proceeding to the PRC Office for submission of requirements. **STRICTLY FOLLOW YOUR APPOINTMENT SCHEDULE.** For online renewal of PIC with "For Further verification" or "No record found" appearing on the screen, and other services not indicated above, please proceed directly to the nearest PRC Office or Service Center. Attached is the ONLINE PROCEDURE.

For more information, please visit www.prc.gov.ph or www.prcbaguio.blogspot.com.

JUANITA L. DOMOGEN

Officer-in-Charge, PRC CAR and
Regional Coordinator, PRC Region I

RO-CAR/ORD/FAD
JLD/jpr





Republic of the Philippines
Professional Regulation Commission
Cordillera Administrative Region

ONLINE PROCEDURE
(updated as of July 2, 2019)

1. Log on to ***online.prc.gov.ph*** or ***online1.prc.gov.ph***
2. Read the WEBSITE'S USER GUIDE
3. **For EXISTING ACCOUNT, click SIGN-IN**
For NEW ACCOUNT, click REGISTER, complete the required information, save and upload 2x2 ID picture in white background
4. Select Transaction (Examination, Initial Registration, Renewal, Duplicate or Certifications)
5. Select Preferred PRC Regional Office. Click **RESCHEDULE?** if you wish to change the system-generated schedule. **NO SAME-DAY APPOINTMENT POLICY. TRANACT ONLY AT THE INDICATED APPOINTMENT PLACE**
6. Choose payment option (**LANDBANK, PAYMAYA, UCPB** (3-day validation) or **PRC CASHIER**). If you chose **PRC CASHIER**, pay only on your appointment date
7. Click **PRINT DOCUMENT** and **PRINTER ICON** to print for:
 - Examination → Application Form
 - Initial Registration → Oath Form
 - Renewal → Renewal Form
 - Duplicate PIC → Application for PIC
 - Certification → Order of Payment/Claim Slip
8. Proceed to the selected PRC Office on your appointment date to submit form/requirements

For RENEWAL, affix signature at the **UNDERTAKING** portion of the Form if no CPD units earned yet. For those who have accumulated CPD units, prepare original and photocopies of certificate/s of training/seminar/conference, etc. and other supporting documents for evaluation

PRESS RELEASE

05 September 2019

FULL IMPLEMENTATION OF PRC ONLINE SERVICES

The Professional Regulation Commission is fully implementing its online services for **Application for various examinations, Initial Registration of new passers, Renewal of Professional ID Cards (PIC), Duplicate PIC, and Issuance of Certificate of Board Rating and Passing** pursuant to its thrust of streamlining its systems and procedures and further decentralizing the delivery of services.

Aspiring professionals and professionals are advised to have their online registration, online appointment and printout of the transaction form at **online.prc.gov.ph** before proceeding to the PRC Office for submission of requirements. **STRICTLY FOLLOW YOUR APPOINTMENT SCHEDULE.** For online renewal of PIC with "For Further verification" or "No record found" appearing on the screen, and other services not indicated above, please proceed directly to the nearest PRC Office or Service Center. Attached is the **ONLINE PROCEDURE.**

For more information, please visit **www.prc.gov.ph** or **www.prcbaguio.blogspot.com.**

JUANITA L. DOMOGEN

Officer-in-Charge, PRC CAR and
Regional Coordinator, PRC Region I

RO-CAR/ORD/FAD
JLD/jpr

ONLINE PROCEDURE
(updated as of July 2, 2019)

1. Log on to ***online.prc.gov.ph*** or ***online1.prc.gov.ph***
2. Read the WEBSITE'S USER GUIDE
3. **For EXISTING ACCOUNT, click SIGN-IN**
For NEW ACCOUNT, click REGISTER, complete the required information, save and upload 2x2 ID picture in white background
4. Select Transaction (Examination, Initial Registration, Renewal, Duplicate or Certifications)
5. Select Preferred PRC Regional Office. Click **RESCHEDULE?** if you wish to change the system-generated schedule. **NO SAME-DAY APPOINTMENT POLICY. TRANSACT ONLY AT THE INDICATED APPOINTMENT PLACE**
6. Choose payment option (**LANDBANK, PAYMAYA, UCPB** (3-day validation) or **PRC CASHIER**). If you chose **PRC CASHIER**, pay only on your appointment date
7. Click **PRINT DOCUMENT** and **PRINTER ICON** to print for:
 - Examination → Application Form
 - Initial Registration → Oath Form
 - Renewal → Renewal Form
 - Duplicate PIC → Application for PIC
 - Certification → Order of Payment/Claim Slip
8. Proceed to the selected PRC Office on your appointment date to submit form/requirements

For RENEWAL, affix signature at the **UNDERTAKING** portion of the Form if no CPD units earned yet. For those who have accumulated CPD units, prepare original and photocopies of certificate/s of training/seminar/conference, etc. and other supporting documents for evaluation