



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City

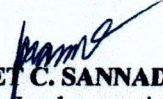


### REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit:  
 Address: PR No.: 2019-09-243  
 Telephone No.: Quotation No.: 2019-07-168  
 e-Mail: Date: October 2, 2019  
 Date received by the Supplier: ABC: 103,500.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 15, 2019 @ 9am

  
**JULIET C. SANNAD**  
 Chief-Curriculum/Implementation Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

**POSTED IN PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	230	Pieces	Collared T-shirt with two color design (blue and gray diagonal) personalized with DepEd Baguio City Logo and Midyear Convergence of SDO-Baguio City Non-teaching Employees (shrink-free) * assorted sizes		
				<b>TOTAL</b>	
Date of Activity: October 28 to 30, 2019					
Purpose: T-Shirt for "Midyear convergence of SDO-Baguio City Non-Teaching Employees"					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:



SAMPLE ONLY



Blue

GRAY