



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City

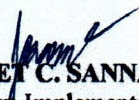


REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2019-07-132
Telephone No.:	Quotation No.: 2019-07-174
e-Mail:	Date: October 3, 2019
Date received by the Supplier:	ABC: 400,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 15, 2019 @ 9am


JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	50	Pax/ days	Board and lodging (4 days) *technical specifications are attached		
				TOTAL	

Purpose: Competency modelling workshop-batch 2

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

TECHNICAL SPECIFICATIONS

TITLE OF ACTIVITY: Competency Modelling Workshop-Batch 2

DATE OF CONDUCT: SEPTEMBER 3-6, 2019

VENUE: Within Baguio City

Program Owners: BHROD- Central Office

1. TRAINING VENUE

1. A conference room that can accommodate 50 pax spacious enough for the training activities
2. With tables, chairs and podium. There should be a separate table for dining and registration.
3. Sound system should be functional with LCD and two microphones with extra batteries and extension wires
4. Fully ventilated

2. ACCOMMODATION

1. Rooms should be clean with complete toiletries, towels and bed slippers.
2. No bed sharing and with enough blankets and pillows
3. Should have hot shower with functional faucet

3. MEALS

Breakfast:

- American and Filipino breakfast with flowing coffee, milo and tea
- Dessert: Fruits

Lunch (served with drinks and soup)

- In house menu, should be a mixture of chicken, beef and fish with vegetables and any Baguio/Benguet products as side dish

Dessert: Fruits or fruits salad preferably Baguio/Benguet products (e.g. Ube, strawberry, carrot salad etc)

Dinner (served with drinks and soup)

- In house menu, should be a mixture of chicken, beef and fish with vegetables and any Baguio/Benguet products as side dish

Dessert: Fruits or fruits salad preferably Baguio/Benguet products (e.g. Ube, strawberry, carrot salad etc)

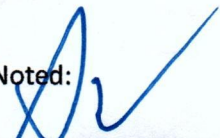
4. OTHERS:

1. Staff/servers should be neat with hairnet and mouth cover
2. Courteous and readily attend to the participants needs as requested.

Prepared:


JOVELYN PETRA T. BALANTIN
SEPS-HRD

Noted:


ARTHUR TIONGAN
CES-SGOD